

# GPC NEWS

**FORT BRAGG, NORTH CAROLINA APR/JUN  
03 BULLETIN NO. 35**

## **GPC TRADE FAIR**

The date for the FY03 Government Purchase Card (GPC) Trade Fair will be Wednesday, 13 Aug 03 at the Fort Bragg Officer's Club Lafayette Room from 0900 until 1600. GPC Account Managers will be on hand to assist you and answer questions.

You may access website:

<http://www.bragg.army.mil/www-doc/GovUser/GPC/TradeFair.htm> for complete information concerning this event.

## **GPC TEAM FAX NUMBER**

The GPC Team Office is now located in the basement offices of Fort Bragg Directorate of Contracting, Bldg 1-1333. We no longer have access to the previous Fax Number. Any faxes to the GPC Team will need to be sent to:

**Fax Number: (910) 396-3058  
DSN: 236-3058**

## **GPC FORMS**

All forms utilized by the Fort Bragg GPC Program can be accessed at:

[http://www.bragg.army.mil/www-doc/GovUser/GPC/GPC\\_forms.htm](http://www.bragg.army.mil/www-doc/GovUser/GPC/GPC_forms.htm)

## **PORTABLE LATRINE SERVICES**

The MANDATORY Vendor for Portable Latrine Rental is:

Tarheel Specialties, Inc.  
PO Box 965

Dunn, NC 28335

Contract Manager: Michael Spencer

Telephone: (910) 436-3627

FAX Number: (910) 892-6219

**The hours of operation for the portable latrine contractor are 0730 to 1630 hours Monday through Friday, excluding Federal Holidays.**

Price listing and Contract CLINs can be found at website link:

[http://www.bragg.army.mil/www-doc/GovUser/GPC/PDF/Port\\_Latrine\\_Pricing.pdf](http://www.bragg.army.mil/www-doc/GovUser/GPC/PDF/Port_Latrine_Pricing.pdf)

## **ONLINE CERTIFICATION OF MONTHLY BILLING ACCOUNT STATEMENTS**

All Billing Officials that must certify their GPC Statements online MUST complete the certification process within five business days of the cycle closing date. Billing cycles normally close on or about the 23<sup>rd</sup> of each month. Accounts with credit balances must also be certified.

## **MANDATORY ARMY BLANKET PURCHASE AGREEMENTS (BPAs) FOR OFFICE SUPPLIES**

Effective 1 Oct 02, Cardholders must first attempt to fulfill their office supply needs from the local SSSC store. If the product is not available, the BPA will be used. The Department of the Army currently has Blanket Purchase Agreements (BPAs) with the businesses listed on the PDF file that is within this newsletter article.

In Fiscal Year 2000, the Army spent more than \$100M on office products using purchase cards. Many of these purchases were made from commercial sources without compliance with JWOD statutory requirements. The Army also failed to take advantage of, or leverage its, buying power

by awarding and using contracts with discounted/negotiated pricing. We intend to meet the above requirements through mandating the use of recently Army awarded Federal Supply Schedule BPAs. OCONUS locations are to use the BPAs whenever the suppliers can meet their delivery requirements. Suppliers will automatically substitute JWOD products for the items ordered when they are "like" or "essentially the same." Cardholders will access the BPA catalogs via the DoD EMALL. The attached memorandum mandates use of Department of the Army BPAs for the purchase of office products. Cardholders may access these BPAs on the Department of Defense (DoD) Electronic Mall (EMALL) website and can be accessed at:

<https://emall.prod.dodonline.net/scripts/EMStore.sRelatedSites.asp>

1. Cardholders will first be required to register as a new user.
2. Once at the EMALL site, the cardholder can either click on "Commercial Catalogs" or fill in the "Search Form."
3. If the Cardholder searches on "Commercial Catalogs", they must select one of the businesses with whom the Army has a BPA and are listed on the attachment to this e-mail. Cardholders are **NOT** allowed to order from businesses that are not listed on the attached listing.
4. If the Cardholder searches for items using the "Search Form", they may type in the item or they can be more specific with the NSN or Manufacturer information. If they search from this tool, they will see a list of vendors who can provide the item and the prices. However, again the Cardholder may **ONLY** purchase from a business listed on the attachment to this e-mail and only after verifying the item is not available in the local SSSC.

5. If the Cardholder has any problems within the DoD EMALL website, they may call customer service at (888) 352-9333.



BPA for Off Prod  
e-mail.pdf

Exceptions to mandatory use of the BPA's include urgent delivery requirements that cannot be met by the mandatory BPA vendors and instances where other JWOD supplies offer the requested office supplies at lower prices than those offered by the BPA vendors. Cardholders must thoroughly document their GPC files with memorandums for reference for each incident that an exception is taken. The memorandums should be supported by the signature of the Billing Official or Alternate Billing Official.

The mandatory BPA's were established as a vehicle for ensuring price competition and compliance with Federal Acquisition Regulation, Part 8.700. This regulation mandates that federal agencies purchase (to the maximum extent possible) from the JWOD (Javits-Wagner-O'Day) Priority Source Program.

### **SENATE VOTES FOR CREDIT CHECKS, LIMITS ON DoD PURCHASE CARDS**

An excellent article written by Rick Maze and Chet Dembeck was published in Federal Times.com on August 5, 2002.

Access the following website for the complete article.

<http://federaltimes.com/index.php?S=1039381>

### **USING "PAY PAL" WITH EBAY**

Cardholders are NOT AUTHORIZED to use the GPC to pay third parties such as "PAY PAL" with Ebay.

<http://www.bragg.army.mil/www-doc/GovUser/GPC/FAQ.htm>

Scroll through the list of "Frequently Asked Questions" and click on Construction or Service Request.

### **INACTIVE CARDHOLDER CARE ID's**

US Bank has recently instituted a policy in which if a Cardholder does not use their password within 6 months of issue, they will delete it. Deleted login id's will not be re-set. Cardholders will be required to establish a new login id using the on-line self-registration in CARE.

### **UNICOR/FEDERAL PRISONS INDUSTRIES**

Access the following website for the latest concerning purchasing from UNICOR using your GPC Card.

<http://www.bragg.army.mil/www-doc/GovUser/GPC/FAQ.htm>

Scroll through the list of "Frequently Asked Questions" and click on UNICOR/Federal Prisons Industries.

### **UPDATED FREQUENTLY ASKED QUESTIONS**

Did you know that there are over 90 Frequently Asked Questions on our GPC Website? These FAQ's consist of 19 pages of information that are continually being updated to provide you with quick and easy access to questions concerning items you are attempting to purchase with your GPC Card.

**THIS BULLETIN IS AUTHORIZED BY:**



You may access the following website for a complete list of the current FAQs.

SANDRA L. AMAN  
Director of Contracting

<http://www.bragg.army.mil/www-doc/GovUser/GPC/FAQ.htm>

Scroll through the list, "click" on the subject, and you will go directly to that particular FAQ.

### **CONSTRUCTION OR SERVICE REQUIREMENT?**

You may access an excellent article written by Yvonne Pierce that gives guidelines explaining the difference between construction and service requirements. The complete article can be accessed at: