



WHAT IS ACQUILINE?

- An electronic, paperless method for developing, routing, funding, reviewing, and determining status of purchase requests forwarded to Contracting.



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Acquiline technical components

AcquiLine Users (DOIM Web Server)

Web Browser

- Must support Java 1.1 - e.g.:
 - Microsoft Internet Explorer 4.0+
 - Netscape Navigator 4.0+
 - Sun HotJava Browser 1.1+

Operating System

- Any that support the Web Browser requirement

- CGI 1.0 compliant - e.g.:
 - Netscape
 - Microsoft
 - NCSA

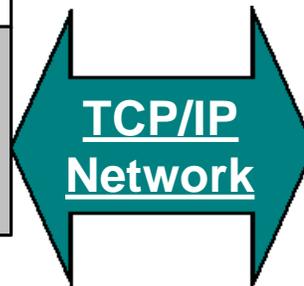
Contracts Organization (DOC SPS Server)

Standard Procurement System (PD²)

AcquiLine Server Application

Operating System

- Windows NT



- Internet
- LAN
- WAN





What does Aquiline do for you

- Routing & Workflow
 - Sequential Routing
 - Routing Templates
 - Email Notification
 - **Document Attachments**
 - Routing/Audit History
- Security
 - Secure Sockets Layer Support
 - User Audit Trails
- PR Status Information
 - Aquiline Approval History
 - SPS Milestone, Solicitation & Award Info



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What does Aquiline do for you

- Requiring activities:
 - Increased visibility into the acquisition process (PR Status/Location)
 - 24x7 availability from anywhere in the world
- Resource Managers
 - Track funding, audit trails
 - Certify funds electronically
 - Automated Payment interface with DFAS (Via SPS)
- Contract professionals:
 - More time for value-added activities
 - Less time chasing status
 - Less data entry/re-work
 - Direct paperless channel to customers



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Ft. Bragg implementation plan

- Initial Aquiline install on the IBO-C server was 22 NOV 99.
- Aquiline fielding begins on 7 FEB 00.
- Ft. Bragg Core Group forms on 7 FEB 00 (2 weeks)
- Ft. Bragg implements Aquiline starting with installation directorates and business offices - 1 May 00.
- Aquiline tested at the installation level before fielding to units.
- 1st COSCOM and 82nd implement Aquiline on 1 August 00.



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How to become an Acquiline user

- Selected by the chain of command as a player in the local purchase request process.
- Must have a Ft. Bragg e-mail account and have internet access.
- Log-on to the Acquiline, <http://158.5.43.149/acquiline/home.html>
- Register as a user - registration tab on the screen.
- Must have an approved unit address in SPS (contracting's database).
- Contracting is approval authority for all registrants.



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How to use Acquiline - in a nutshell

- **Log-on to Acquiline, <http://158.5.43.149/acquiline/home.html>**
- **Go to the “Purchase Request” tab.**
- **Complete the purchase request (PR). Include LPA in “comments” block**
- **Select approval routing - based on unit business practices.**
- **Send the PR on its route.**
- **Approving officials approve and send along route.**
- **PBO applies a PBO document number (in the comments block) for property book items.**
- **Comptroller applies fund cite and sends PR to contracting.**



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What happens at the IBO-C

- Request arrives in a designated in-box (IBO-C Clerk)
 - Automatically populates the SPS database (contracting software)
- IBO-C clerk retrieves the PR, reviews it, and assigns it to a contract specialist.
- Contract specialist process the PR and issues the purchase order



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Other significant events in Acquiline

- **Approvals and rejections:**
 - **Approved PRs are automatically forwarded to the next user in the route. Approval history stays with the PR.**
 - **Rejected PRs (at any level) are returned to the initiator. Approval history disappears and the initiator must re-route the PR.**
- **Users can review status of their PR: solicitation/award/modification, vendor, line items, and cost(total and by line item).**



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