

IMPAC NEWS

FORT BRAGG, NORTH CAROLINA
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BUYING GREEN (RECYCLED)

“Buying Green” refers to the Resource Conservation and Recovery Act of 1976 and subsequent Presidential Executive Orders mandating federal agencies buy recycled items to the maximum extent possible.

Among the products included in the act are writing/copier paper, toner cartridges, envelopes/folders, toilet paper, trash bags, pallets, traffic cones, etc.

Executive Order 13101 (September 1998) requires federal agencies to buy recycled paper with at least a 20% post-consumer content without exemption. IMPAC cardholders SHALL comply with the requirement to buy recycled paper whenever possible, **without** the option of claiming price or performance as exemptions. Writing and printing paper manufactured by JWOD (Jaavits-Wagner-O’Day) agencies automatically meet the federal recycling standards.

HELPFUL WEBSITES

Unicor: <http://www.unicor.gov>
800-827-3168

GSA: <http://www.gsa.gov>
800-488-3111

JWOD: <http://www.jwod.com> or
<http://www.jwod.gov>
877-438-5963

Buying Recycled:
<http://www.epa.gov/cpg>

<http://www.fss.gsa.gov/ENVIRON/recycled-prod.cfm>

<http://www.epa.gov/cpg/factshts.htm>

CARE Web Base Training:
<https://wbt.care.usbank.com>
User id: usbank (lowercase)
Password: knowledge (lowercase)

CARE: <https://care.usbank.com>

IMPAC:
<http://www.bragg.army.mil/www-doc>

Army Regulations:
<http://usmilitary.about.com>

Army Publications and Manuals:
<http://www.ntis.gov/products/milpubs.htm>

Army Regulations & DA/PAMs:
<http://cpol.army.mil/library/armyregs/toc.html>

How To Get It - A Guide to Defense
Related Resources:
<http://stinet.dtic.mil/htgi/htgi.html>

CHRISTMAS TIME – ALREADY

Tis the season to rejoice and decorate. It is appropriate to use the IMPAC Card when purchasing Christmas decorations, but please remember the following before doing so:

Unless you are purchasing decorations for the Chapels, don’t purchase religious decorations (remember the separation of church and state).

Don't go overboard. Remember that whatever you spend is coming out of your mission funds.

Decorations may be purchased for the morale and welfare of all; i.e. can decorate common areas but not individual offices.

Remember to purchase items that can be reused from year to year. Recycle your decorations. Don't dwindle away your limited mission funds by buying new decorations every year.

VENDOR MAIL-IN REBATES

When a cardholder purchases an item and a rebate is offered on the merchandise, the following procedures should be followed:

In-Store Rebates: Request the vendor reduce the price of the item being purchased by the amount of the rebate being offered. If they cannot or will not do this, follow the steps for mail-in rebates.

Mail-In Rebates: The mail-in rebate card should be completed with **U.S. Treasury and unit address** and mailed back to the vendor/manufacturer. When the rebate check is received, it is given to your Comptroller/Budget Officer or Resource Manager and these funds are recycled back into your unit's funds.

Cardholders are reminded **NEVER** to put their name or home address on the mail-in rebate card.

NEW FAQ ON PURCHASING TIRES FOR TACTICAL VEHICLES

CAN I PURCHASE TIRES FOR TACTICAL VEHICLES? – NO, not until all of the following procedures are completed:

1. Take your requirement to your S4. The S4 will input your request through the Standard Army Retail Supply System (SARSS) that will check availability within the Fort Bragg Supply System.
2. If the requirement is unavailable, proceed to the Supply Support Activity/Direct Support Unit (SSA/DSU). They will search the supply system using the National Stock Number (NSN) to determine if there is a balance on hand.
3. If the item is unavailable through SARSS and the supply system, proceed to Corps Material Management Center (CMMC) Item Manager for Class 9 items. Item manager will then research the Standard Army Retail Supply System-Objective (SARSS-O) for availability of item requested. If zero balance is shown, Item Manager will contact the National Inventory Control Point (NICP) and request availability for immediate estimated shipment date (ESD).
4. After NICP determines they can't meet the unit's requirement, they will authorize Local Purchase of item IAW AR 710-2, dtd Oct 97.
5. If Local Purchase has been approved by NICP, the following should appear at the bottom of your Local Purchase Form:

S4 ___ Concur ___ Non-Concur
DSU/SSA ___ Concur

CMMC/NICP ___ Non-Concur
 ___ Concur
 ___ Non-Concur

6. If determination was made by your S4 that your requirement does not meet the criteria for Local Purchase, your S4 will process your requirement within the supply system.

EXCELLENT IMPAC ACCOUNT REVIEWS

CONGRATULATIONS!!!!!!

Julie Collins – Battlefield Coordination Detachment

Todd Dodson – HHD, 1ST SWTG(A)

Allen Garrison – 600th Quartermaster Co.

David Licklider – Alcohol & Drug Abuse, CASBC

Rodney Jimenez, 82nd SSB

Jeffrey Russell – South Columbus HS JROTC

Ruby Singhisen – Installation Business Office

Kristian Smith – G Co, 1st SWTG(A)

James Steffens – A Co, 2nd Bn, 1st SWTG(A)

Terry Truett – 18th Aviation S-4 Section

DID YOU KNOW?????

*You MUST use the Defense Automated Printing Service (DAPS) or obtain a written "waiver" from them before you attempt to use any other source?

*Billing Officials: Prior to permanent departure, the Billing Official is required to prepare a Clearing Document and submit it to the IBO-CS, IMPAC Team for processing.

*Cardholders **are** required to clear their purchase card account through their Billing Official prior to PCS or separation. At the time of clearing, the cardholder will turn the IMPAC purchase card over to the Billing Official. The Billing Official will destroy the card and notify his/her Account Manager in writing by using the IMPAC Purchase Cardholder Clearing Document.

*When viewing the Cardholder Accounts through U.S. Bank C.A.R.E. Transaction Management you may notice Cardholder account names that have been cleared from your Approving Official account. As long as the total amount shows zero (0) and the status is approved, no action is needed. These names will continue to be listed until U.S. Bank removes them.

THIS BULLETIN IS AUTHORIZED BY:



SANDRA L. AMAN
Acting Director of Contracting