AFZA-PS-P 1 October 2004

MEMORANDUM FOR Unit Commanders, Fort Bragg, NC 28310-5000

Subject: Commander's Law Enforcement Handbook

1. As the XVIII Airborne Corps Provost Marshal, Director of Public Safety, and 16th Military Police Brigade (Airborne) Commander, I take pleasure in supporting you during your tenure as commander.

2. This handbook is offered to assist you in fulfilling the myriad of responsibilities and tasks inherent to command. It is not meant to be all-inclusive, but instead a quick reference to assist you in your command responsibilities relative to discipline, law, and order. Our mission is to provide you with the best Military Police support possible. We in the 16th Military Police Brigade are sincere when we say, "OF THE TROOPS AND FOR THE TROOPS."

3. Recognizing that changes are frequent in today's dynamic environment, I encourage you to visit our Web site, where we continually update the information in this handbook. We provide access to applicable forms, regulations, and even the individual chapters of this handbook on our site. You can access our site directly by going to www.bragg.army.mil/PSBC-PM. An easy way to remember this is to go to the Fort Bragg Home Page (www.bragg.army.mil), click on the soldier to enter, then under "Quick info" along the right hand side, click on "Provost Marshal."

4. Finally, feel free to contact any section of the Provost Marshal Office for assistance.

a. The Operations Section has responsibility for the coordination of Military Police support for the installation. You may contact them at 396-4401/9132 during duty hours.

b. The Military Police Desk (Building AT-3275) on Butner Road is manned 24 hours daily and can provide after-hours assistance at 396-0391/0392/0393/0394.

c. Other phone numbers are listed following the Table of Contents.

DAVID E. QUANTOCK
COL, MP
Director, Public Safety Business Center

Table of Contents

Table of Contents 1
Fort Bragg Provost Marshal Office Phone Numbers 2
Purpose 3
Discovering and Reporting Crimes 3
Apprehension of Soldiers 5
Domestic Violence and Intervention 5
AWOL and Deserters 8
Confinement 13
Lost or Stolen Weapons/Sensitive Items 15
Commander's Report of Disciplinary or Administrative Action (DA Form 4833) 16
Bomb Threats and Suspicious Packages 17
Armed Forces Disciplinary Control Board (AFDCB) and Off Limits Establishments 19
Military Working Dogs (MWD) (K-9) 19
Military Police Investigations (MPI) 21
Privately Owned Weapons (POWs) 22
Fort Bragg Hunting and Fishing Requirements 24
Traffic Accident Investigations and Traffic Law Enforcement 25
Vehicle Registration 30
Abandoned/Towed Vehicles 32
Vehicle Safety 33
Access Control Operations 34
Crime Prevention 35
Lost and Found 37
Criminal Investigation Command (CID) 37
Do's and Don'ts 38

Appendices

A – AWOL and Deserter Forms 39
B – Commander's Report of Disciplinary or Administrative Action 46
C – Bomb Threat Checklist 48
D – Training Offered by the Provost Marshal Office 49
E – Application for Authority to Purchase a Firearm 57
F – Commander's Statement of Understanding for Dog Team Support 58
G – Personal Property Record and Instructions 59
H – References/Internet Links to Forms and Policies 61

Fort Bragg
Provost Marshal Office Phone Numbers

Emergency	911
Military Police Desk	396-0391/0392/0393/0394
Cumberland County Law Enforcement Center	677-5430
Provost Marshal/Sergeant Major	396-9132/5589
Access Control Points Office	396-1271
Crime Prevention	396-6569
Cumberland County Sheriff Liaison	396-5418/5990
Deserter Apprehension	396-7504
Lost and Found	396-5566
Military Police Operations	
Operations Officer/NCOIC	396-4401/9132
Traffic Accident Investigations	396-3820
Military Police Investigations (MPI)	396-6608/5617
Gang and Extremist Group Team	396-6608/5617
Military Working Dogs (K-9)	396-9015/7187
Plans Officer/NCOIC	396-5589
Police Records Bureau	396-4931/9363
Vehicle Registration	432-8193

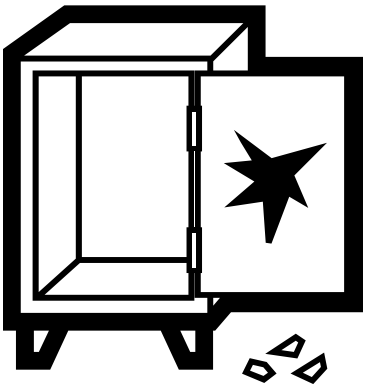
For updated and additional information,
visit our Web site at: http://www.bragg.army.mil/PSBC-PM/

Purpose

This handbook is a quick reference for Fort Bragg leaders on matters pertaining to discipline, law and order. It provides a general overview of issues you are most likely to experience as you lead soldiers. It also outlines some of the procedures followed at the PMO that impact on you and your unit; outlines your leadership responsibilities; and provides you with education and assistance resources you may request from the PMO.

Although references used to develop this handbook were current at the time of publication, regulations and policies change. This handbook is not all-inclusive and does not supersede Army regulations or policy letters. Please call any section of the PMO for assistance and/or clarification.

Discovering and Reporting Crimes



1. You are required by Army regulations to report all criminal offenses to the Provost Marshal Office (para 2-9, AR 210-10, and AR 190-30). Call the MP Desk Sergeant at 396-0391/0392/0393/0394 as soon as you discover or become aware of a crime.

2. Immediately upon discovering a crime:

a. Instruct personnel in the vicinity to stop what they are doing and exit the area *without touching anything.* It is very important that everything is left exactly as it was at the time of discovery, including bodies of deceased persons, bodily fluid pools, and open or broken doors or windows. Found drugs or other contraband should be left in the location where it was discovered. Do not conduct an inventory, straighten up, remove evidence for better viewing, etc. By tampering with vital elements of a crime scene, you significantly reduce the evidentiary value of the items, and may eliminate all sources of proof needed to identify and/or convict an offender. There are two exceptions to this:

(1) If there is a possibility that an unconscious person may still be alive, immediately take life-saving measures. In such an instance, call 9-1-1. The life of a victim will always be placed above the protection of a crime scene.

(2) If weather or other circumstances that would obviously harm the scene or damage property exist, move the items in danger the minimum distance to a safe spot. Note or photograph (if possible) the original location of the object before moving it. Handle the object as little as possible to preserve fingerprints.

b. Define and secure the perimeter of the crime scene, which is the location where the crime occurred and any objects possibly involved, such as doors and windows.

c. Use soldiers *not involved in the crime* to secure the scene by not allowing *anyone,* including victim(s) and unit leadership, inside the perimeter. The commander or designated representative should tell the first MPs on scene what the perimeter is.

d. Identify and isolate all persons related to the crime, including the victim(s), suspect(s), and any witnesses. Place guards as deemed necessary to ensure no related person departs the area and no one talks to anyone else. All related persons must be unbiased by others' versions of what happened.

e. If you have found and/or recovered stolen property, do not remove it from the scene until cleared by MPs to do so. Safeguard the property like you would a crime scene, as the item may have clues about the theft.

3. The responding MP patrol will do an initial report. MP Investigators and/or CID may be called to the scene. The person in charge of the scene will identify him/herself to you, and may ask for your assistance in gathering information, witnesses, or evidence. Although you may be responsible for the area or soldiers involved, once a crime (or suspected crime) has been committed, the lead law enforcement officer has jurisdiction and authority over anything and anyone related to the offense.

4. Your soldier may be escorted to the MP station or CID office for further processing. When the soldier is ready to be released, you will be notified to pick him/her up. By PM policy, a SFC or above (or someone higher in rank if the subject is a SFC or above) must sign for the subject. The Desk Sergeant will brief the leader on the details surrounding the soldier's apprehension.

5. The Desk Sergeant will process the report and make the appropriate Blotter entry. A copy of the Blotter is sent electronically every morning to each MSC.

6. Upon completion of the investigation, the commander will receive a copy of the final police report and Commander's Report of Disciplinary or Administrative Action (DA Form 4833). The length of time for completion of final reports varies on a case-by-case basis. For more information about the DA Form 4833, see the section below entitled "Commander's Report of Disciplinary or Administrative Action (DA Form 4833)."

7. As a commander, you are responsible for investigating barracks larcenies of $1,000 and less (unless multiple units may be involved in the theft), and barracks assaults not requiring hospitalization. If you would like MPI to assist you in these investigations, the first field grade officer in your chain of command must request this support in writing.

Apprehension of Soldiers

1. If one (or more) of your soldiers is apprehended on post, the Military Police Desk Sergeant will call your unit for a SFC or above to report to the Military Police Desk to sign for the soldier. Normally, the unit is required to sign for the soldier within one hour of notification. If the soldier is of the rank of SFC or above, a unit representative of a higher rank must report. The unit representative is given a complete summary of circumstances surrounding the apprehension, signs for the soldier on DD Form 2708, and signs for the subject's personal effects.

2. If your soldier is apprehended in Cumberland County, the Military Police Liaison at the Law Enforcement Center will call your unit, and let you know if the soldier has been confined or released to military control. If the soldier has been processed and released, he will be given a lawful order by the MP Liaison not to depart until picked up by a unit representative. A SFC or above must get the soldier as soon as possible. Cumberland County is under no obligation to hold the soldier until you arrive, and your offender is taking up valuable space in a station that is already over-crowded. So, please get there as soon as possible.

3. Unit commanders and first sergeants are encouraged to personally sign for their soldiers instead of sending a representative since it is a valuable means of obtaining first hand knowledge of the circumstances of their soldier's apprehension.

4. Reports of on- and off-post crimes involving soldiers will be recorded in the MP Blotter. The Blotter is sent electronically every morning to each MSC.

Domestic Violence and Intervention

1. Domestic violence (spouse and child abuse) is handled both criminally and clinically. You are responsible to ensure judicial due process of the offense, and to ensure the family receives treatment to enhance the family dynamics.

2. As a commander, you are required to report all suspected cases of child or spouse abuse, which occur both on and off-post, to Department of Social Work at Womack Army Medical Center (WAMC) and the Fort Bragg MP Desk at 396-0391. Reports are received from 0730-1630 duty days at 432-6501/2401. After hours or on non-duty days, reporting is made through the Military Police Desk at 396-0391 or the WAMC Emergency Room at 432-7828.

3. The Family Advocacy Program is congressionally mandated and directed from the DOD Office of Personnel and Readiness. It is a dual mission program to prevent and to treat child/spouse abuse. Here, both the Army Community Services (ACS) and Social Work Service (SWS) have roles in prevention. Command and community education is the responsibility of the ACS. Treatment and case management are the roles of the Social Work Service.

4. If you are the commander of a soldier apprehended for a domestic violence offense, you must comply with the provisions of AR 608-18, The Army Family Advocacy Program, and Fort Bragg Master Policy Letter # 80. Soldiers are required to make their counseling and training appointments; and Commanders and First Sergeants must attend Case Review Committee (CRC) meetings. The CRC evaluates the preponderance of indicators/information to determine if an abusive instance did occur, what factors (problems) contributed to the events, and develops a treatment plan to address all identified problems for all individuals involved, abuser, victim, and child witness to family violence. The objective of the treatment plan is to increase individual and family skills and thereby reduce the potential for violence. Every effort will be made to keep the soldier and family informed on case progress. The CRC is non-punitive and nonjudicial.

5. If any of your soldiers or their family members needs a **protective order**, they must go to the Cumberland County Courthouse in room 106. (This is for people who live on post or in Cumberland County. Families residing in other counties must get the order from that county's courthouse.) To get a protective order, the person must bring all police reports and documentation pertaining to the need for a Protective Order with them for review. If an order is granted, the Fort Bragg Cumberland County Sheriff liaison will serve the order on post.

6. Fort Bragg has a victim advocate. This person understands the problems a victim is facing and can assist the victim in obtaining services. This is one of your best resources to help families restore self-reliance and well being when abuse occurs. The victim advocate helps with:

- Crisis intervention and assistance provided in response to reported incidents of abuse.
- Safety planning and referral to military and civilian shelters.
- Liaison with medical facilities, financial and legal resources, law enforcement, community agencies, and the command.
- Assistance in securing medical treatment.
- Information concerning legal rights and resources available through military and civilian programs.
- Pre-trial and post-trial support for victims.
- Assistance in applying for transitional monetary compensation and other benefits when the sponsor is separated as a result of dependent-abuse offense.
- Specialized education for military personnel, victims, soldiers, and families.

7. The **Transitional Compensation Program** was implemented to encourage victims to report domestic violence without fear of losing financial stability. It grants benefits to dependents when the soldier is separated from the service or sentenced to total forfeiture of pay and allowances for domestic violence offenses. It provides for:

- Monetary compensation payable for 12 months or the soldier's ETS date, whichever is longer, up to 36 months. Monthly payment for spouse-$935, eligible child-$234, or child only-$397.
- Family member ID card.
- Dental care through military facilities and medical care as TRICARE beneficiaries.
- Access to commissaries and exchanges (subject to host nation agreements overseas).
- Split payments to spouses and legal guardians or the estates if spouses do not have custody of eligible minor children.

8. If you have a soldier convicted of a domestic violence offense in either an off-post court or by special court martial, he is subject to the provisions of the **Lautenberg Amendment to the Gun Control Act of 1968**. Effective 30 September 1996, this law makes it a felony for those convicted of misdemeanor crimes of domestic violence to ship, transport, possess, or receive firearms or ammunition. The Amendment also makes it a felony to transfer a firearm or ammunition to an individual known, or reasonably believed, to have such a conviction. Summary court-martial convictions, non-judicial punishment under Article 15, UCMJ, and deferred prosecutions (or similar alternative dispositions) in civilian court *do not* constitute qualifying convictions within the meaning of the Lautenberg Amendment. As a commander, you:

a. Will notify all soldiers that it is unlawful to possess firearms and ammunition if they have a conviction of a misdemeanor crime of domestic violence (qualifying conviction).

b. Will conduct local unit files checks and will report soldiers known to have qualifying convictions and soldiers reasonably believed to have such convictions to HQDA through command channels. A MILPER Message (MILPER Message 99-159, CDRPERSCOM, TAPC-PDO-IP, 252145Z May 99, subject: Procedural Guidance on the Reporting of Soldiers Affected by the Lautenberg Amendment) provides updated instructions on reporting soldiers affected by the Lautenberg Amendment to PERSCOM.

c. Will detail soldiers who you have reason to believe have a qualifying conviction to duties that do not require the bearing of weapons or ammunition.

d. May not take adverse action solely on the basis of an inability to possess a firearm or ammunition due to a qualifying conviction if the act that led to the conviction occurred on or before 30 September 1996 (but may initiate action, including bars to reenlistment or elimination on the basis of an inability to possess a firearm or ammunition, if the act that led to the conviction occurred after that date).

e. May initiate involuntary separation actions on the basis of the conduct that led to the qualifying conviction, or for a civilian conviction (under AR 635-200, para 14-5), regardless of when the misconduct or conviction occurred.

f. Will ensure that newly arrived or assigned soldiers with qualifying convictions or those whom commanders have reasonable cause to believe have convictions of misdemeanor crimes of domestic violence will not be assigned or attached to TOE or MTOE units and will be denied appointment to leadership positions that would give them access to firearms and ammunition.

g. Will report all soldiers identified as non-deployable under this policy in accordance with the MILPER message issued on 25 May 1999.

h. Should know that:

- Soldiers with qualifying convictions or those whom commanders have reasonable cause to believe have convictions of misdemeanor crimes of domestic violence are not authorized to attend any service school where instruction with individual weapons or ammunition is part of the curriculum.
- Soldiers with qualifying convictions or those whom commanders have reasonable cause to believe have convictions of misdemeanor crimes of domestic violence are not authorized to reenlist but may extend for one year if otherwise qualified.
- The DoD and Army policies *do not* apply to major weapons systems or crew served weapons such as tanks, missiles, and aircraft.
- The DoD and Army policies also apply to privately owned firearms and ammunition. You must therefore establish procedures addressing soldiers with qualifying convictions who store privately owned weapons in unit arms rooms. Procedures may allow soldiers to sell or transfer their weapons to authorized persons directly without taking physical possession of the weapons in violation of the Lautenberg Amendment.
- All soldiers known to have, or soldiers whom commanders have reasonable cause to believe have, a conviction of a misdemeanor crime of domestic violence are non-deployable for missions that require possession of firearms or ammunition.

AWOL and Deserters

References

- AR 190-9, Absentee/Deserter Apprehension Program and Surrender of Military Personnel to Civilian Law Enforcement Agencies, 24 Jul 92.

- AR 190-45, Law Enforcement Reporting, 20 Oct 00.

- AR 630-10, Absence Without Leave, Desertion, and Administration of Personnel Involved in Civilian Court Proceedings, 22 Dec 03.

- AR 5-9, Area Support Responsibilities, 16 Oct 98.

1. An **absentee** is any military person is who is absent without authority from his unit, organization, or other place of duty for more than 24 hours, but who has not been administratively classified as a deserter. A **special category absentee** is an absent soldier who has had access to top-secret information during the last 12 months or is currently assigned to a special mission unit.

2. **Absent without leave (AWOL)** is an offense in violation of Article 86, UCMJ referring to a soldier who without authority:

- Fails to go to their appointed place of duty at the time prescribed.
- Goes from their place of duty without proper authority.
- Is absent or remains absent from their unit, organization, or required place of duty.
- Fails to report to a transportation terminal as ordered.
- Fails to report to his or her proper duty station as ordered.
  See AR 630-10, Appendix A, Glossary Section II Terms, pg 28, 22 Dec 03.

a. **Absentee.** "Military personnel who are absent without authority from their unit, organization, or other place of duty for more than 24 hours, but have not been administratively classified as deserters." *AR 630-10, Appendix A, Glossary Section II Terms, pg 28, 22 Dec 03.*

b. **Special Category Absentee.** "An absent soldier who has had access to top secret information during the last 12 months or is currently assigned to a special mission unit." *AR 630-10, Appendix A, Glossary Section II Terms, pg 29, 22 Dec 03.*

3. **Desertion** is an offense in violation of Article 85, UCMJ, and is classified a felony. Soldiers are normally considered deserters and dropped from unit rolls when:

- They are absent without authority for 30 consecutive days.
- The unit commander believes the soldier voluntarily sought political asylum or is living in a foreign country apart from official duties or authorized leave.
- The soldier has joined the armed forces of another country.
- There is reasonable belief that the soldier has left his or her duty station with the intent to avoid hazardous duty or important service, or intends to remain permanently absent. An expressed intention not to return to a particular unit is not enough evidence to drop the soldier from the rolls of the Army.
- The soldier fails to return to a unit from which he or she is AWOL after returning to military control at another location or departs prior to the completion of administrative, judicial, or non-judicial action for a previous absence.
- The soldier escapes from confinement.
- The soldier is identified as a special category absentee.

- A commissioned officer tenders their resignation and before notice of its acceptance, departs their post or proper duties without leave and with the intent to remain away therefrom permanently.
- A member of the Armed Forces leaves from, or remains absent from, their unit, organization, or place of duty with intent to remain away therefrom permanently.

See AR 630-10, Appendix A, Glossary Section II Terms, pg 28, 22 Dec 03.

4. Once you are aware of a possible **unauthorized absence**, take the following steps (See IAW AR 190-9 and AR 630-10):

a. In the first 24 hours, conduct an inquiry into the location of the absent soldier. If the soldier is located, the commander must determine if the absence is authorized or unauthorized. Examples of **authorized** absence are hospitalization, natural disaster, or confinement in a civilian facility. These are examples and not all-inclusive. If the soldier cannot be found or is found and the commander determines the absence is **unauthorized**, the commander will list the soldier as AWOL.

b. After the 24-hour unauthorized absence, the unit commander will list the soldier as AWOL using DA Form 4187 (Personnel Action), and DA Form 4384 (Commander Report of Inquiry/Unauthorized Absence). Within 24 hours of listing the soldier as AWOL, the unit will notify the Deserter Apprehension Team at the PMO by hand carrying or faxing a copy of the documents to the PMO at 396-7211. The Deserter Apprehension Team processes initial AWOL paper work. If the section knows the location of the soldier, the PMO will coordinate with civilian law enforcement agencies and assist unit commanders in returning absentees to military control. Even though assistance is given, extradition of absentees (i.e., transportation and escort) is a command responsibility. Military Police will generally not be committed in proactive efforts to apprehend absentees except when directed by the Provost Marshal.

c. The unit is also required to make the appropriate SIDPERS action.

d. If the soldier is a special category absentee IAW AR 190-9, Para 3-3, contact the Deserter Apprehension Team at 396-7504, to clarify their status. If the soldier is determined to be a special category absentee, follow instructions IAW AR 630-10, Para 3-3.

e. If you have reasonable belief that the soldier has left his or her duty station with the intent to avoid hazardous duty or important service, or intends to remain permanently absent, provide **DAT with a copy of deployment orders with the service member's name and social security number.**

f. If the soldier fails to return to a unit from which he or she is AWOL after RMC at another location or departs prior to the completion of administrative, judicial, or nonjudicial action for a previous absence; or, if the soldier is informed of a forthcoming Article 15 or administrative punishment and then goes AWOL, the service member can be dropped from the rolls the same day. **Provide DAT with a copy of the Article 15**

and a memo from the commander explaining that the service member left after being informed by their chain of command that he/she would be receiving such action.

g. Continue to investigate the absence. Contact the Deserter Apprehension Team with any new information obtained.

5. If the **soldier returns** to the unit, initiate a DA Form 4187 returning the soldier to duty and provide a copy to the Deserter Apprehension Team. Have an NCO escort the soldier along with the copy of the DA Form 4187, showing the Duty Status Change (Section II, block 7) as Absent without Leave (AWOL) to Present for duty (PDY), to the DAT inside the PMO on Butner Road, Building AT-3275. The Military Police Report will be closed out and the soldier will be released back to the unit.

6. If the soldier returns to a military installation other than Fort Bragg or a recruiting station, immediately notify the Deserter Apprehension Team. One of the following arrangements will be made:

a. If the soldier is not a "flight risk", the custodial installation will make the necessary arrangements and release the soldier on a DD Form 460 (Provisional Pass), ordering the soldier back to the assigned unit. The unit is then responsible for picking up the soldier from appropriate travel depot (i.e., bus, train, airport) and bringing him/her to the DAT the next duty day.

b. If the soldier is classified as a "flight risk" as determined by the custodial installation's Provost Marshal IAW AR 190-9, the unit of responsibility will dispatch three soldiers – one being an NCO – to the soldier's location for extradition back to Fort Bragg. The Deserter Apprehension Team will train the unit conducting the extradition and provide the senior escort with restraints.

7. If the AWOL soldier is **detained by civilian authorities,** immediately notify the Deserter Apprehension Team, who will attempt to have the soldier extradited to the nearest military installation or transported to the nearest travel depot (i.e., bus, train, plane). If it is not possible to extradite the soldier thru either of the above listed means, the unit is responsible to conduct the extradition back to Fort Bragg. This is accomplished using a three soldier escort team and a military vehicle. The Deserter Apprehension Team will train the three unit soldiers to perform the escort mission IAW AR 190-9 Chapter 4-1,2,3,,24 JUL 92 / Fort Bragg PMO SOP #52 (Custody, Control and Escort of Military Prisoners)

8. If you have **a soldier who is a deserter:**

a. Verify the absentee meets the requirements to be classified as a deserter. An absentee **cannot** be dropped from rolls IAW 630-10 for any of the following circumstances:

- While under military control.
- While confined by civilian authorities. However, they can be DFR on SIDPERS if confined for 6 months or longer.
- While receiving treatment in a civilian or military medical facility.
- If the absentee dies before the desertion report is made.

b. Complete a DA Form 4187, recording the status change from AWOL to DFR. (See Appendix A for example.)

c. Complete a DD Form 553 (Deserter/Absentee Wanted By The Armed Forces). This form should be completed as much as possible. It will serve as the actual federal arrest warrant and will be published to law enforcement agencies nationwide. (See Appendix A for example.)

d. Complete a DD Form 458 (Charge Sheet) charging the absentee with Article 85 UCMJ (Desertion). No other pending charges will be listed.

e. Hand carry the DFR packet (containing a copy of DA Form 4187 listing the soldier AWOL, a DA Form 4187 Dropping the Soldier from the Rolls, a DA Form 458, a DA Form 4384, and the original DD Form 553) to the Deserter Apprehension Team within 48 hours of the soldier becoming DFR. The Deserter Apprehension Team will review the packet for accuracy and completeness before accepting it. The unit will retain the originals after they have been processed by the DAT. The Deserter Apprehension Team will retain copies.

f. Unit commanders will be responsible for ensuring the original DFR packet, 201 file, and medical and dental records are forwarded thru PSB or SSB to the United States Army Deserter Information Point (USADIP) within 48-hours after being approved by the DAT. Mail the packet to : Department of the Army, ATTN: ATZK-PMF-D (USADIP), Fort Knox, KY 40121-5238.

g. *FAILURE TO COMPLETE THESE STEPS MAY RESULT IN THE ABSENTEE BEING RETURNED TO THE PARENT UNIT REGARDLESS OF THE LENGTH OF ABSENCE, AS WELL AS NO FORMAL CHARGES BEING LEVIED AGAINST THE SOLDIER.*

9. The Deserter Apprehension Team coordinates with USADIP and civilian law enforcement agencies to determine a soldier's status. The Deserter Apprehension Team is responsible to extradite any Army Deserters that have been returned to military control (RMC) in North Carolina IAW AR 190-9 and AR 5-9 (Area Support Responsibilities). The soldier will be processed for Desertion, Article 85, UCMJ, then released to the appropriate Replacement Detachment. For a deserter wanted by the unit for disciplinary action other than AWOL/Desertion, the Deserter Apprehension Team will conduct the extradition back to Fort Bragg with assistance from the unit.

10. Once a deserter has **returned to military control**, one of the following will apply:

a. If the soldier returns to the unit from which he was dropped from rolls, immediately detain the deserter, and notify the Deserter Apprehension Team. If after duty hours, hold the soldier until the next duty day and escort the soldier to the DAT with a DA Form 4187 (see appendix A) showing the date and time the soldier was returned to the unit.

b. If a deserter is apprehended or surrenders at another Army installation, that installation's Provost Marshal Office is responsible for processing the soldier and arranging transportation to the appropriate parent unit.

11. If the deserter soldier is **detained by civilian authorities**, get a POC from the facility and a phone number and notify the Deserter Apprehension Team at (910)-396-7504. If after hours notify USADIP at DSN 537-3711/3712 (commercial: (502)-626-3711/3712).

Confinement

1. The Military Police detention cell may be used to temporarily detain (not to exceed 72 hours) detainees/prisoners who are awaiting transfer to confinement as a result of pre-trial confinement hearing or court-martial; or, who are in a confined status at another installation, but must return to Fort Bragg to appear as a witness in a court-martial or to consult with legal counsel.

2. When confinement in the Fort Bragg Military Police detention cell is authorized, the unit must:

a. Submit a memorandum signed by the unit commander or legal counsel requesting the use of the detention cell to the Fort Bragg PMO. The memorandum must include the prisoner's standard name line, reason for use and the inclusive dates of detention.

b. Provide the guard force. There must be two guards for every 8-hour shift. The guards must attend a briefing/training scheduled in the same manner as the escort teams. The unit must also provide an OIC/NCOIC of the guard force based on the circumstances behind the detention. The entire guard force must be exempt from all other duties at the unit. The guards must be equal to or higher than the detainee's/prisoner's pretrial pay grade and one must be of the same gender.

c. Provide the following items for prisoners confined 24 hours or more:

- Clean towel and washcloth
- Soap and shampoo

- Toothbrush and toothpaste
- Shaving gear
- A set of clean undergarments for every day the prisoner will stay
- One set of PFU/IPFU
- Sanitary napkins (if needed)

3. All soldiers assigned to Fort Bragg who are ordered into pretrial and post-trial confinement will be transferred to the custody of a military corrections facility determined by the Department of the Army Corrections. Usually, the unit will be responsible for transporting their prisoners to and from the correctional facility.

a. Detainees/prisoners will be considered maximum custody. A minimum of two (2) escorts per detainee/prisoner and one (1) driver are required. One escort must be a Noncommissioned Officer (E-5 or above) or a Commissioned Officer equal to or higher than the detainee/prisoner's pretrial pay grade and be of the same gender.

b. Escort members *cannot* be close personal friends or have feelings of sympathy or hatred towards the prisoner. Escorts *cannot* perform any additional duties relating to the court-martial, such as bailiff, testifying, or be a witness.

c. **The entire escort team must attend a briefing/training, at Fort Bragg PMO, within three (3) working days prior to the pre-trial hearing or court-martial.** These briefings are by appointment only due to the continuous OPTEMPO. The 45-minute briefings include in-processing requirements of prisoner at appropriate facilities and instruction on how to apply and remove restraints. Schedule appointments with the Deserter Apprehension Team during duty hours at 396-7504.

4. Detainees/Prisoners cannot be transported to a confinement facility unless they have the legal documents listed below. The senior escort must obtain the documents upon completion of the pre-trial hearing or the Court Martial from the unit legal representative. The last three items are obtained from the soldier and the soldier's chain of command. If any of these forms are improperly completed or missing, the detainee/prisoner may be denied confinement. Examples are available by calling 396-7504.

- DD Form 458 (Charge Sheet)
- Results of trial or pretrial hearing
- DD Form 2707 (Confinement Order)
- NAVPERS Form 1640/4 (Navy Confinement Order)
- DD Form 2704 (Victim/Witness Certification)
- Confinement physical, with a pregnancy test for females, cannot be more than 24 hours old upon arrival to the confinement facility.
- All required clothing (Basic Initial Issue) must be inventoried on a DA Form 3078 (Personal Clothing Request) and all shortages must be obtained prior to the pre-trial hearing or court martial.
- ID card and tags
- Medical and Dental records

Lost or Stolen Weapons/Sensitive Items

1. Sensitive items include: weapons, NVDs, military radios, classified SOIs, and COMSEC equipment.

2. If your unit loses (or you suspect you have lost) a weapon or sensitive item:

a. Notify your chain of command and the PMO (396-0391/0392) immediately upon discovering a loss.

b. Notify adjacent units regarding the incident.

c. Isolate and control access to area(s) where the item(s) may have been lost.

d. Initiate a detailed search, to include a complete inventory of weapons and sensitive items. The unit will remain in the field or in the unit area until the weapon or sensitive item is found or the unit receives a release from the search from the first General Officer in the chain of command.

e. If appropriate, inspect unit barracks, work areas, and POVs. Commanders should coordinate with SJA prior to inspections and searches. Probable cause searches will also be coordinated with SJA/CID.

f. Segregate all suspects and witnesses and ensure they are available for interview by CID investigators.

g. Ensure grants of immunity and offers of amnesty are coordinated with SJA before they are made or discussed with involved troops.

3. All units involved will immediately assume an operational posture, and using all personnel, conduct a search for the missing item(s).

4. For more information, see AR 190-11 (Chapters 2-9, 8-3) and Corps Policy #88.

5. A wallet-size leader's card is available through the PMO outlining the above instructions. The card is also available to be downloaded from the PMO web site at http://www.bragg.army.mil/16MP/Files/card.pdf. Leaders who supervise soldiers responsible for securing/using sensitive items are encouraged to carry this card in their wallets.

Commander's Report of Disciplinary or Administrative Action (DA Form 4833)

1. The Commander's Report of Disciplinary or Administrative Action (DA Form 4833) records the result of judicial due process. It is a permanent part of the subject's criminal history. What you record on this form affects the soldier's future. How the offense is adjudicated can affect civilian employment and security clearances. Commanders are required by regulation (AR 190-45) to complete these forms.

2. On Fort Bragg, the Police Services Section of the PMO processes all DA Forms 4833 for the installation. Police Services is located at the Fort Bragg MP Station on Butner Road. The hours of operation are 0830-1630 Monday, Tuesday, Thursday, and Friday. Police Services is closed every Wednesday for data processing. The contact numbers are (910) 396-4931/9363.

3. Police Services will send you a copy of the final Military Police Report (DA Form 3975) for offenses involving personnel within your command that are recorded on the MP Blotter. This includes some off-post offenses. This report will be accompanied by a Commander's Report of Disciplinary or Administrative Action (DA Form 4833) for you to complete and return to the PMO within 45 days. If you take action before you receive the final MP report, you may complete the DA Form 4833 and bring it to Police Services.

Key Items to Remember When Completing DA Form 4833

- Blocks 1-11 will be filled out by Police Services.
- The Commander will complete Blocks 12, 13, and 14 as they apply to the actions taken against the soldier.
- In Block 15, write a short narrative summary of what was done; include information such as whether the action was administrative or legal, what the soldier received (Article 15, action from the Federal Magistrate, administrative action, etc.), and so on.
- Blocks 16a-16c must be filled out and signed by the Commander.

4. You must specify the full action taken against the soldier on the DA Form 4833. For example, the type and amount of punishment imposed on a soldier by an Article 15 must be detailed. Merely recording that the soldier received an Article 15 punishment is insufficient.

5. If you take administrative action, complete the DA Form 4833 using the remarks section of the form to explain the action taken. In cases where the commander does not take action or there are extenuating and/or mitigating circumstances as to why a certain punishment or lack of punishment has been imposed, the circumstances should be explained in the remarks section of DA Form 4833.

6. In cases where the commander's action is pending, either "judicial or nonjudicial," and the suspense cannot be met, request an extension. DO NOT return the DA Form

4833 to Police Services with action pending. This will result in the form being returned again to the unit for completion. The normal suspense for a report of commander's action is 45 days. If the final disposition of the case cannot be completed within the 45-day period, the unit must contact Police Services to request an extension of the suspense.

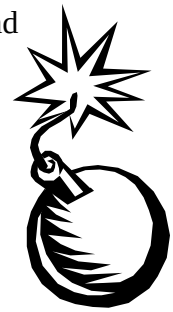
7. The DA Form 4833 submitted to Police Services must have the commander's original signature on it. Keep a copy of the report in your unit files.

8. A copy of the Military Police Report and the original Commander's Report of Disciplinary or Administrative Action is sent to the Crime Records Center (CRC) for certain offenses (AR 190-45, para 4-3). This becomes a permanent part of the soldier's criminal history.

9. If you do not return the DA Form 4833 to the PMO, the Provost Marshal will notify your Brigade Commander.

10. A sample DA Form 4833 is provided at Appendix B.

Bomb Threats and Suspicious Packages



1. The Military Police and Fire Department respond to every bomb threat and suspicious package.

2. Ensure that at least one XVIII Airborne Corps and Fort Bragg Bomb Threat Checklist (FB Form 1168-E) is placed next to every phone within your unit area (See Appendix C).

3. If someone in your unit receives a bomb threat:

a. After receiving a call, hang up. Don't make any calls on this phone until you have traced the call as explained below.

b. Pick up the telephone hand set on the same telephone line the call was received on and listen for dial tone and press 1277.

c. Listen for the announcement and follow the instructions. This will print out the telephone information at the Fort Bragg switch location. It will be provided only to law enforcement personnel.

d. Report the date and time you used Call Trace to the Military Police Desk at 396-0391/0392/0393 and the nature of the call.

e. If no one else has already done so, call the MPs and notify your chain of command.

f. Evacuate the building.

g. Notify the supervisors of the adjacent buildings of the location of the threat. They may wish to consider evacuating their buildings as well.

4. If you notice a suspicious package:

a. **Do not touch it** or allow anyone other than the Fire Department, EOD, or K-9 near it.

b. If no one else has already done so, call the MPs and notify your chain of command.

c. Turn off fans and air conditioning/heating, and evacuate the building.

d. Notify the supervisors of the adjacent buildings of the location of the threat. They may wish to consider evacuating their buildings as well.

e. If a powder has been released, do not step in it or otherwise handle it.

f. If you get a suspected bio-hazard on your body, wash your hands, face, and arms with hot soapy water as soon as possible. Do not use bleach solution unless otherwise advised. Seek medical attention. Medical authorities will determine if you need further treatment.

5. Never use a radio or cellular phone within 50 meters of a threatened area. You might set off the bomb.

6. When notified, Military Police, Fire Department and EMS will immediately proceed to the location, secure the area and evacuate all persons from the area. Do not allow anyone to enter the area other than on-duty MPs, the K-9 search teams, EOD personnel, and fire and ambulance personnel.

7. Unit personnel who are familiar with the building will search the building with K-9. No one else will be allowed in the building during the search by K-9.

8. The lead investigative agent will brief the affected unit's senior ranking person on scene as the situation permits. Once the threat has been neutralized or the area completely searched, a LTC or above from the chain of command must authorize occupants' reentry into the building.

Armed Forces Disciplinary Control Board (AFDCB) and Off Limits Establishments

1. If you or a member of your unit suspects a business of unfair or illegal practices, you must direct your complaints to the SJA Legal Assistance Office located at the corner of Armistead and Macomb Streets. Legal Assistance Office can be contacted at 396-2511. Military Police Investigations cannot conduct any type of investigative activity until a registered and documented formal complaint is filed through the SJA Legal Assistance Office or ongoing law enforcement investigation.

2. Attorneys from SJA review the completed formal complaint form describing the problem or situation. If investigation is required, they notify the Military Police Investigations (MPI) AFDCB Section.

3. MPI reviews the complaint and initiates an investigation. The MPI investigator and the Legal Assistance Office work together during the investigation to determine the legality of the complaint. If the investigation discloses there was wrongdoing, the complaint is presented to the AFDCB. The AFDCB hears the complaint, determines the validity, and makes a recommendation to the Commander, XVIII Airborne Corps and Fort Bragg for approval.

4. The Off-Limits Establishments list is then published and disseminated to the Fort Bragg units (normally quarterly) through normal distribution channels. The current list of off-limits establishments can be found on the PMO website at http://www.bragg.army.mil/16MP/PMO.htm. Units can request updates by contacting the MPI AFDCB Section at 396-6608/5671.

5. Commanders can place an establishment off limits to their soldiers for good cause or reason, but must notify MPI within two working days.

Military Working Dogs (MWD) (K-9)

1. Commanders may request support from Military Working Dog (MWD) Team for Health and Welfare Inspections to detect the presence of narcotics and explosives. Two weeks' notice is preferable, but inspections can be conducted on short notice if exigent circumstances exist. The best time to conduct these inspections is just before PT when most soldiers are out of the barracks, and before PT road closures.

2. Before the dogs arrive at your unit:

a. You must acknowledge the dog's capabilities of detecting past and present odor (which may cause the dog to respond even though the substance is no longer present).

b. You must be satisfied with the dog's capabilities as a fully qualified and reliable Narcotic Detector Dog.

c. You must understand the dog's response, which may provide sufficient probable cause to pursue a detailed search of a given area within your command.

d. You must meet with the dog team(s) at Bldg 2-2701, 30 minutes prior to inspection time to receive a demonstration and briefing on the MWDs abilities, IAW AR 190-12 and DA Pam 190-12.

3. During the inspection:

a. Ensure no soldiers are in the areas to be inspected. The dogs are trained to be aggressive. Sudden movement may result in personal injury.

b. An NCO will be assigned to each MWD team as an escort during the inspection. The NCO's function is to ensure the commander's intended target areas are searched. The NCO will provide a safe environment by making sure rooms are vacant and soldiers stay clear of the MWD teams, and to provide legal integrity for the unit and MWD teams.

c. Rooms should be opened/unlocked prior to the arrival of the team. Only rooms belonging to the requesting commander may be inspected. In the case of soldiers of separate commands sharing the same living space, each commander should be present at the briefing mentioned above, and must concur in the inspection. Other units that reside in the barracks must arrange their own separate inspections.

d. The unit commander and the first sergeant should not be involved in the areas being inspected. Being involved in the inspection could present a conflict of interest and may prevent the administration of punitive actions.

e. MPI may be called if the K-9 handler suspects gang or extremist indicators are present.

f. Drug Suppression Team (DST) may be called if the dog responds to a past or present odor, for a thorough search of the area.

4. You may direct a soldier to undergo a urinalysis if the K-9 responds to a past or present odor. Inform the Kennelmaster at 396-9015/7187 of the results of the test. This information will be maintained as part of the dog's performance record and will not identify the individual undergoing the urinalysis. These results are required per AR 190-12 for the completion of the dog's records.

5. The commander's briefing/demonstration of the MWD is valid only during their tenure as the unit commander. In order to be kept informed of the dog's reliability, commanders must be updated on the dog's performance each time a request for a Health and Welfare Inspection is requested. A sample memorandum is provided in Appendix F. You may be required to see a demonstration again if a different MWD conducts subsequent inspections.

6. To schedule your next Health and Welfare Inspection, call the Kennelmaster at 396-9015/7187. Remember you can include your soldiers' POVs in the inspection. The larger the unit, the more advance notice is needed for scheduling. Have the following information on hand:

a. Location – building number and cross streets.

b. Number of rooms and POVs (This will determine how many K-9 are needed).

c. Other areas to be inspected, e.g., luggage for deploying soldiers, etc.

Military Police Investigations (MPI)

1. The Fort Bragg Military Police Investigations Section is the **investigative branch** of the Provost Marshal's office. MPI investigates criminal offenses that carry a maximum punishment of confinement for one year or less. In addition to these misdemeanor offenses, MPI investigates property offenses involving dollar values less than $1,000. The MPI Section can be contacted at 396-6608 or 5617 for assistance.

2. MPI also publishes a **Commander's Handbook on Gang and Extremist Groups**. The intent of this handbook is to educate commanders, parents, and schoolteachers on typical gang characteristics and the warning signs indicating a soldier, family member, or student is drifting into gang-like activity. This handbook includes excerpts from all applicable regulations and policy letters and can be downloaded from the Fort Bragg Provost Marshal Office web page at http://www.bragg.army.mil/16MP/PMO.htm. If you do not have access to the World Wide Web, contact the MPI Section for a printed copy.

3. Every soldier should be aware of the provisions of AR 600-20, and that active participation in any extremist-gang organization is unauthorized. Any soldier involved with or in an extremist organization or activity, through membership, receipt of literature, or presence at an event, could threaten the good order and discipline of a unit. If you suspect a soldier is involved in gang or extremist activity, you must take positive actions to educate the soldier on the potential adverse effects on themselves and the unit of participation in such activity.

4. Actions that commanders can take are outlined in AR 600-20, paragraph 4-12. A commander's decision-making guide, decision support template, and sample counseling memorandums can be found in the Commander's Handbook on Gangs and Extremist Groups.

5. Commanders can prohibit service members from participating in any activity, which might adversely affect the good order and discipline or morale within the command. This includes:

a. Prohibiting soldiers from displaying **symbols, flags, or posters** in the barracks and/or work place, and ordering the removal of such items.

b. Ordering soldiers not to participate in those activities that are contrary to good order and discipline or morale of the unit or that pose a threat to health, safety, and security of military personnel or a military installation (see AR 600-20, para 4-12).

c. Recommending an investigation to place an area off limits IAW AR 190-24.

d. Stressing that this type of behavior will be taken into account when considering recommendations for promotions, awards, and jobs pertaining to or allowing access to certain information.

6. Fort Bragg Regulation 600-2 specifies what cannot be worn or displayed on Fort Bragg, due to it being extremist-gang related or offensive in nature.

7. You may request MPI to provide gang and extremist group awareness training for your unit. Contact the Fort Bragg Gang and Extremist Team at 396-6608/5617.

Privately Owned Weapons (POWs)

1. **Storage of POWs.** All POWs belonging to soldiers living in the barracks will be stored in the unit arms room. Commanders will include privately owned weapons as part of their monthly inventory. You must establish written procedures for safeguarding and controlling privately owned firearms, ammunition, and other weapons stored in the unit arms room. Notify the Military Police Desk Sergeant immediately upon discovery of loss of accountability of privately owned firearms stored in the unit arms room. Following is guidance in Fort Bragg Regulation 190-12 (Weapons and Ammunition Control and Prohibited Items). This regulation can be found at https://dragonnet.bragg.army.mil/itbc/pubs/regulati.htm

2. **Firearm Registration Requirements.** All individuals residing on the installation, to include family members, must register all firearms they own or possess that are located on Fort Bragg within five days of arrival on the installation or purchase of the weapon. Fill out FB Form 1381, Weapons Registration Form, and submit it to any Vehicle Registration site. You do not need to present the weapon when registering.

3. Official and unofficial visitors who intend to remain on the installation for five days or less are not required to register their firearms, but must store their firearms with the Military Police as stated in Chapter 5-1.a.(2).

4. Service members who have registered their weapons and are leaving Fort Bragg on Permanent Changes of Station or Expiration Tour of Service orders will advise the PMO by notifying any of the Vehicle/Weapons Registration Points of their departure and of their new duty station if applicable. The PMO Stamp will then be affixed on their clearing papers.

5. All persons will keep their copy of Fort Bragg Form 1381 on them when transporting weapons as proof of compliance with this regulation and will present it to any Military Policeman or other Federal Law Enforcement Officer, to include Fish and Game wardens on Fort Bragg, when so requested.

6. Individuals buying, selling, or transferring firearms must adhere to all applicable federal, state, and local provisions governing such transactions. Soldiers desiring to purchase a firearm (handgun, shotgun, or rifle) must follow the following procedures IAW Fort Bragg Regulation 190-12:

a. Report to the Police Services Section of the Provost Marshal Office in Building AT-3275 on Butner Road to request Fort Bragg Form 1380. The soldier will complete Part II of the form in the Police Services Office. A Police Services representative will then complete an initial local background check. If the background check produces any derogatory information the representative will write “See Attached” on the bottom of the form and attach any supporting documentation for the soldier’s commander to review. A sample form is at Appendix E.

b. The soldier will bring the form to his unit commander for approval and signature.

c. The soldier will return to Police Services with the approved form, and Police Services will complete another background check and stamp the form.

d. The soldier then has 5 working days to take the paperwork to the local sheriff’s department to obtain a North Carolina permit to purchase a firearm. The permit will cover the purchase of up to five firearms. If the soldier does not bring the form to the sheriff’s department within five working days, the form is no longer valid and the soldier must start the process again from the beginning.

7. Individuals must **transport firearms unloaded and in a compartment separate from the ammunition.** Only privately owned vehicles are authorized for the transport of privately owned weapons and ammunition. Weapons in automobiles must be transported in the trunk or other area, such as the bed of a pickup truck covered by a cap, inaccessible to persons in the passenger compartment. Individuals in vehicles designed without an inaccessible area will transport weapons in open view in the passenger compartment. Weapons and ammunition will be transported separately.

8. **North Carolina concealed carry weapons permits are not applicable on Fort Bragg.**

9. **Prohibited Items.**

a. Fixed blade knives having a cutting edge in excess of two and one-half inches, except when carried openly.

b. Pocket or folding blade knives having a cutting edge in excess of four inches, except when carried openly.

c. Knives having a switchblade, automatic blade opener, or gravity operated blade.

d. Brass knuckles or any similar device fitting over or concealed in the hand, including knuckle knives.

e. Nunchucks, throwing stars, shurikins, throwing spikes, and samurai swords.

f. Blackjacks, slappers, saps, riot clubs, night sticks, lead or iron pipes, rubber or plastic hoses wrapped with tape or filled with sand or lead buckshot, or any other similar devices, except riot clubs and night sticks when carried by duly constituted law enforcement officials in the line of duty.

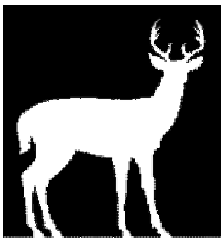
g. Razors, ice picks, boxcutters, screwdrivers or other similar devices and tools when carried concealed or for use as a weapon.

10. All privately owned weapons, ammunition, and other prohibited items seized pursuant to this regulation as contraband will be treated as evidence of a crime. Seized contraband will be processed in accordance with AR 195-5, Evidence Procedures, and ultimately destroyed.

Fort Bragg Hunting and Fishing Requirements

1. Personnel desiring to hunt on Fort Bragg must have in their possession a valid Post Permit and the appropriate North Carolina Hunting License. To obtain the Fort Bragg Hunting Permit, personnel must show proof of completion of any state certified hunter

education course and attend a one-hour Fort Bragg Hunting Orientation Briefing. Personnel who intend to fish must have a valid Fort Bragg Fishing Permit and the appropriate North Carolina State Fishing License. The North Carolina State Fishing License is not required for active duty military and their dependents when fishing with natural bait.



2. The Hunting and Fishing Center is located in Building OT-9034 on McKellars Road, across from McKellars Lodge. At this location personnel can purchase Fort Bragg Hunting and/or Fishing Permits, collect information of these activities, and sign-out to go hunting.

3. The installation commander has delegated law enforcement authority to the Fort Bragg wildlife officers to protect fish and wildlife and their habitat and prevent their disturbance, to protect installation property and facilities, and to ensure the safety of the using public. Fort Bragg wildlife enforcement personnel are authorized to enforce Federal, State, and local game laws and Army and installation regulations, issue Military Police reports and U.S. District Court violation notices, carry weapons, and make arrests or apprehensions in accordance with Army regulations and procedures established by the North Carolina Wildlife Resources Commission and the U.S. Fish and Wildlife Service.

4. Frequently addressed issues:

- Individuals are authorized to be at the lakes after dark if they are actively involved in fishing.
- Individuals are authorized to be on the firebreaks if they are going directly to or from hunting or fishing areas.
- Campfires are allowed at the lakes if they are of reasonable size and continuously monitored.
- Call the Military Police if you find nuisance and dead/injured wildlife.

5. For further information, consult Fort Bragg Regulation 420-11, see the wildlife Web site at http://www.bragg.army.mil/wildlife, or contact the Hunting and Fishing Center at 396-7506.

Traffic Accident Investigations and Traffic Law Enforcement

1. Fort Bragg has assimilated NC General Statues and enforces state and federal traffic laws.

2. The privilege to operate a vehicle on this installation is reserved for persons of maturity, responsibility, sobriety, and to those who show good judgment. The Installation Commander or his designee may revoke or suspend installation-driving privileges under the following circumstances:

a. For violation of UCMJ Article 111, Drunken or Reckless Driving.

b. When a person operating a vehicle on the installation is cited for speeding more than 20 MPH in excess of any posted speed limit or for violating NCGS 20-140(A)(B), Reckless Driving. In these cases, the period of revocation will be 12 months.

c. Upon recommendation of the unit commander. You may request revocation or suspension of the installation driving privileges for members of your command when measures such as counseling, remedial driver training, or other rehabilitation programs have failed to produce the desired driving performance. (Address revocation/suspension requests to the Garrison Commander, and endorse them through the brigade/group level and the Office of the Provost Marshal.)

d. For two or more moving violations in a 12-month period.

3. A soldier who drives on post with a blood alcohol content of 0.08 percent or higher will receive a general officer reprimand.

4. Except when a special hazard exists which requires a lower speed, the **speed limits** on post are:

- 15 miles per hour in any housing area.
- 25 miles per hour in any hospital or school zone (not within a housing area).
- 10 miles per hour in any service drive in a housing area.
- 10 miles per hour in any parking area, motor pool, or motor park, unless otherwise posted.
- 10 miles per hour when approaching or passing troops in formation.
- Unless otherwise directed, tactical vehicles will abide by the posted speed limit on all paved roads and 25 miles per hour on unpaved roads.
- 15 miles per hour for tactical vehicles operating with blackout lights or as directed by the Commander.
- 35 miles per hour if not otherwise posted.
- 20 miles per hour at an ACP where no median exists.

5. <u>No person shall drive any tactical vehicle through any family housing area</u> except in direct support of "Community Life" activities, e.g., removal of tree limbs or pine needles or the transportation of special project material (tables, swings, or athletic equipment). This prohibition also applies to commercial vehicles used tactically.

6. The following streets are closed to all traffic (including bicycles, motorbikes, skateboards, roller skates, and roller blades) other than emergency vehicles from 0630-0730, Monday through Friday, for the purpose of unit PT, provided that unit Traffic Control Points are in place.

- Ardennes Street from Reilly Street to Longstreet.

- All of Lane Street.
- Goldberg Street from Lane to Third Streets.
- Randolph Street from Fifth Street to Butner Road.
- Butner Road north of Honeycutt Road.

7. No person shall repair or perform **maintenance** upon a privately owned vehicle in a motor pool, a parking lot, or a housing area if the work requires more than one day.

8. **Safety of Troops on the Roadway.**

a. A formation is an assembled group of military personnel under the supervision of a leader and in two or more squad columns. Units conducting individual movement rucksack marches in a single file are not defined as formations.

b. When, marching or conducting Physical Training, commanders will maximize use of off-road areas, tank trails, firebreaks, and roads with speeds of less than 35 mph (MPH). The following guidelines apply:

- All soldiers will wear a reflective safety belt or vest while participating in PT, working in a detail, performing police call on or along an improved road, or performing duties as a vehicle convoy guide on Fort Bragg. The belt or vest must be visible from the front and rear and unobstructed (not concealed) by clothing or equipment.
- Any four or more lane road or roads where the speed exceeds 35 MPH are off-limits to formations (two or more squad columns). McKellars Lodge Road, Longstreet Road, and Rifle Range Road (to include road shoulders) are specifically off-limits for any formation.
- Individual runners, individual movement rucksack marchers, and walkers will use off-road areas such as sidewalks, firebreaks, unimproved roads, and road shoulders. Individuals will walk, march, or run "Facing Traffic" and at least three feet off the edge of the hard surface of the roadway.
- Formations will proceed "with traffic."
- Individual movement marches conducted by a unit (squad/detachment or higher), or runs on a road of four or more lanes, or where the speed exceeds 35 MPH will utilize lead and trail vehicles with flashing lights and signs (if possible) stating "Caution Troops Ahead."
- All formations will have the four corners of the formation marked by wearing reflective vest and utilize front and rear road guards wearing reflective vest/belts. Flashlights must be used by road guards and other personnel designated by the leaders during periods of limited visibility.
- Leaders and supervisors will conduct a briefing of these guidelines prior to runs and road marches and ensure compliance throughout the duration of the event.
- Any formation on 4-lane roads or roads where the speed exceeds 35 MPH must have MP escorts.

c. A request for a one-time exception can be submitted through the Safety Office, ATTN: AFZA-PS-SSA, a minimum of 10 days prior to the event. Supporting documentation must include:

- Detailed explanation of activity.
- Map of exact proposed routes.
- Risk assessment and control measures.
- Safety and first-aid plans, to include coordinated MP support.

9. **Traffic Violation Notices and DD Form 1805 Procedures**.

a. All offenses that occur on Fort Bragg are on federal property and therefore are prosecuted in federal court. Court is held monthly in downtown Fayetteville in the Federal Building (U.S. Post Office) at 301 Green Street. The Federal Building court office is not occupied at any other time. The Fort Bragg U.S. Attorney's Office prosecutes the citation.

b. Every person on Fort Bragg who receives a citation for a misdemeanor violation or traffic offense will receive an Information Paper with their DD Form 1805. This paper explains that:

- Every citation is marked as either an "Optional Appearance" or a "Mandatory Appearance." If it is an "Optional Appearance" citation, the fine may be paid as indicated by mailing a personal check or money order using the envelope provided or mailing it to "U.S. Courts CVB (S.A.), P.O. Box 740026, Atlanta, GA 30374-0026."
- If the person wishes to contest/dispute the citation, or if the citation is marked as a "Mandatory Appearance," the person must come to court to resolve the citation. The court date will come in the mail about eight weeks after the citation was issued.
- Court begins at 0900 in the Federal Building located at 301 Green Street. At the first court appearance, the person will be asked to plead "guilty" or "not guilty." If the offender pleads "guilty" the case will be heard that day. If the person pleads "not guilty" the judge will set a date for trial.
- Certain offenses (e.g., broken headlight, expired license, no insurance) are correctable before court. If documentation is brought to court showing the problem has been corrected, the fine may be reduced or dismissed.
- Proper courtroom attire is required. Soldiers should appear in civilian clothes; battle dress uniform is not authorized.
- Inquiries about cases should be directed to the Fort Bragg U.S. Attorney's Office at 396-1221/1222 between the hours of 1300 and 1700 Monday through Friday. Do not call the office until the court date is received in the mail, as they will be unable to discuss the case until a court date is set.

10. **Running Events.** If your unit is sponsoring running events using Fort Bragg roads, you must coordinate with the Safety Office during the initial planning stage.

11. **Bicycles.**

a. All bicyclists, to include family members, will wear an authorized reflective belt/vest while operating their two-wheel vehicles on post and off post. The belt will be worn over the shoulder and under the operator's arm, bandoleer style, to allow maximum visibility to other vehicle operators. The reflective belt will be worn as an outer garment and will not be covered by any other article of clothing. Riders will ride with the traffic and obey traffic signs and laws.

b. All bicycle riders will also wear an approved bicycle helmet while riding on Fort Bragg. An approved helmet is defined as one that meets or exceeds the American National Standards Institute (ANSI) or Snell Memorial Foundation Standards for bicycle helmets.

c. All bicycles ridden at night must have and use an operable and visible headlight, side reflectors, and tail light.

12. **Privately Owned Recreational Vehicles (PORVs)** (such as motor homes, boats, campers, and trailers) may not be parked at private residences due to space limitations. PORVs may be stored at the Community Activities and Services Business Center (CASBC) lot or off post.

13. **Motorcycles/Moped Accident Prevention.**

a. Personnel who run or operate a motorcycle or moped on Fort Bragg roads will attend an Army approved Experienced Rider motorcycle safety course. The Motorcycle Defensive Driving Course (MDDC) at Fort Bragg is conducted every Monday at 0700 hours April-September at no cost to the soldier. Contact the Safety Office, telephone 396-7233, Motorcycle AMSC, for information about class dates and times. Training for MDDC should be entered on the individual's DA Form 348, Equipment Operator's Qualification Record (except Aircraft). All personnel attending the course must have motorcycle operator qualification listed on driver's license.

b. All military personnel while operating a motorcycle or moped both on and off post will wear proper eye protection (windshield alone is not proper eye protection), full-fingered gloves, long trousers, long-sleeved shirt or jacket, high visibility garments (reflective vest or an authorized reflective belt), leather boots or over the ankle shoes and a properly fastened and approved helmet. Reflective belts will be worn over the shoulder and under the operator's arm, bandoleer style, to allow maximum visibility to other vehicle operators. The reflective belt will be worn as an outer garment and will not be covered by any other article of clothing or equipment.

c. Motorcycles and mopeds must have two rearview mirrors (one on each side). Operators of motorcycles and mopeds must be currently licensed to operate a motorcycle by civil authorities. Motorcycles and mopeds must have headlights turned on at all times. Civilian personnel must wear the same protective clothing specified for soldiers when operating or riding a motorcycle/moped on Army installations or while on government business off the installation.

14. Soldiers, DoD civilians, and family members living on post, who are cited for serious moving violations on post, or who are at fault in an on- or off-post traffic accident while operating a government vehicle, must attend **Driver Improvement Training (DIT)**. A by-name list of citations issued is included with the daily MP Blotter. If your soldier's name appears in bold face, he or she has been cited for an offense requiring DIT. Contact the PSBC Safety Division for additional information.

15. The Traffic Accident Investigations Section offers units **training** on various traffic-related subjects, including Driving While Impaired, Traffic Stop Procedures, Statistics, and Training Films. To schedule a class or for more information contact the Traffic Accident Investigations Section of the Provost Marshal's Office at 396-3820. All classes must be scheduled at least 15 days in advance.

Vehicle Registration

1. **Mandatory Registration.** All active duty military personnel (including allied officers) and their family members assigned to Fort Bragg, Department of the Army (DA)/Department of Defense (DoD) civilians employed by Fort Bragg, local Reserve and National Guard members, and contractors working on Fort Bragg must register their privately owned vehicles (POVs) driven on Fort Bragg.

2. **Optional Registration.** Retired military personnel and their family members, and surviving spouses and children of deceased military members who possess valid military identification (ID) cards may also register their vehicles. Civilians issued a DA Form 1602 may also receive decals.

3. **Special Registration.** Registration is also available in some cases for special categories of personnel, such as Red Cross volunteers, allied students attending a military school on post, local businessmen, etc. This requires that a business center director/brigade commander/tenant activity commander (usually a COL or equivalent) permanently assigned to Fort Bragg sign a memorandum requesting a temporary pass for such persons under his/her supervision. See FB Reg 190-5 for details.

4. Vehicle Registration is accomplished by visiting a Vehicle Registration Center, completing required paperwork (including FB Form 2229-E, Vehicle Registration Worksheet,) presenting required documentation, and receiving/updating a decal set or temporary pass. The individual applying for the decal/pass must personally visit a Vehicle Registration Center. Registration must be completed not more than five working days after in-processing the installation, or acquisition of a new vehicle. This includes vehicles already having a valid DoD decal from another installation. To register a vehicle, you must present:

- A valid state driver's license (not under suspension or revocation).
- Proof of ownership (or rental or lease agreement).
- Proof of insurance.
- Proof of Social Security number (such as military ID card, LES, or pay stub).
- See FB Reg 190-5 for additional requirements applicable in various cases.

5. **Decals and Temporary Passes.**

a. Decals, when issued, will be permanently affixed to the outside of the windshield at either the top center or the lower left (driver's) side near the inspection sticker area. They will be placed outside the path of the windshield wipers, and so that they do not interfere with a state inspection or emissions sticker. On motorcycles, the decals will be affixed to the windshield as above (if so equipped), or to the front left fork lengthwise, or to a state-approved inspection plate on the operator's left side, so they can be read from the operator's left side.

b. A temporary pass, when issued, may be folded in half but will not be laminated, photocopied, or permanently affixed to the vehicle. Each temporary pass is specific to the vehicle for which it is issued, and the registrant (or any alternate driver whose name is listed on the pass) must be in the vehicle (as driver or passenger) for it to be accepted.

c. Fort Bragg does not issue either "visitor" or "day" passes. Also, decals/passes are not issued to unaffiliated personnel who use sports or entertainment facilities, hunt, fish, or visit family or friends (such as in family housing or in the barracks) on the installation.

d. Decals must be **turned in** when eligibility ends (such as ETS, termination of employment, etc.), when the vehicle is disposed of (even if being sold to another individual eligible to register), when they become unserviceable (such as faded due to sun/rain), or when otherwise no longer appropriate for use (such as windshield being replaced). Write the DoD decal number on FB Form 2230-E, Vehicle Clearing/Turn-In Record and Receipt (if available). Otherwise, write it on a plain sheet of paper. Then remove the decals, affix the residue to the form/paper, and bring the residue to any Vehicle Registration Center to clear the vehicle.

e. Report lost or stolen decals to the Military Police.

6. All vehicles are subject to search, regardless of whether they have a decal, have a temporary pass, or have neither.

7. Trucks larger than pickup truck size or passenger van size, and vehicles towing other vehicles/trailers/devices that cannot be readily visually inspected, are limited to using the Knox Street and Longstreet ACPs.

Abandoned/Towed Vehicles

1. It is prohibited to abandon personally owned vehicles on Fort Bragg or its sub-installations. The owner is liable for all cost involved in the vehicle's transfer, storage, and disposal.

2. Military Police may impound:

a. Vehicles in traffic accidents involving fatalities.

b. Vehicles seized as evidence.

c. Recovered stolen vehicles.

d. Abandoned vehicles. An abandoned vehicle is defined as:

- Any vehicle left within the limits of any roadway, parking area, or outside a cantonment area on Fort Bragg or its sub-installations over 72 hours;
- Any remnant of a motor vehicle left within the limits of any roadway, parking area, or outside a cantonment area on Fort Bragg or its sub-installations over 72 hours, which is inoperative and cannot be made operative without the addition of vital parts or mechanisms; or
- Any other vehicle that law enforcement personnel reasonably believe to be abandoned due to expired tags or expired inspection stickers.

3. The Provost Marshal is responsible for coordinating removal of abandoned vehicles from post, including appropriate tagging and towing. MP will tag abandoned vehicles with an adhesive tow tag. This tag serves as sufficient warning that if the vehicle is not removed by the owner/lien holder in 72 hours, it will be removed (towed) to a designated place to be sold.

4. Fort Bragg has a formal agreement in place with a towing company authorizing them to tow abandoned vehicles upon notification by the PMO. Towing and storage charges, as well as an administrative processing fee, are assessed by the company. Other fees (such as cleanup charges if the vehicle has been involved in an accident) may also apply.

Release of a towed vehicle is brokered between the commercial company and the vehicle owner.

5. Personnel whose vehicles have been towed should call the PMO Desk (396-0391) as soon as possible to obtain information on how to contact the towing company. (If towed from the 82d Airborne Division area, contact the 82d Airborne Division PMO at 432-8911.) North Carolina General Statutes authorize sale/disposal of the vehicle if it is not reclaimed in a timely manner, so personnel should act promptly.

6. Commanders who have abandoned (or suspected abandoned) vehicles in your area, coordinate with the Fort Bragg Provost Marshal Office to arrange for the vehicles to be tagged or towed. **Only the Fort Bragg PMO can authorize the tow of abandoned POVs.**

7. XVIII Airborne Corps and Fort Bragg Master Policy # 19 outlines responsibilities for the removal of abandoned vehicles from the installation.

Vehicle Safety

1. Privately owned vehicle accidents are consistently the number one killer of Army soldiers. Every 72 hours a soldier is killed in a POV accident.

2. In an effort to provide commanders, leaders, and non-commissioned officers with tools to target this problem, the Fort Bragg POV Accident Prevention Commander's Handbook was developed. A team of subject matter experts (safety personnel, senior noncommissioned officers, and senior officers) reviewed fatal POV accidents, research literature, existing programs/packages/etc., and field input to develop controls for the hazards involved with POV operations.

3. This handbook contains detailed information on those controls and examples. It provides "instant expertise" for commanders, leaders, and non-commissioned officers on how to reduce the risk of hazards that have killed soldiers in POV accidents. Commanders, leaders, and non-commissioned officers should review its contents and build/reinforce their POV Accident Prevention Programs. They should pick and choose from the controls based on their situation and available resources, adding their own ideas and using as many controls as feasible. Since no single control can target all hazards or be guaranteed to be 100% effective, it is important to develop a program with a variety of controls.

4. Copies of this guide can be obtained by calling the Installation Safety Office at 396-7233 or downloading it from their web site at http://www.bragg.army.mil/safety/povsafety.htm.
Additional information such as the Army POV Safety Toolbox and Leader's Guide can be obtained from the Army Safety Program homepage on the Internet at http://safety.army.mil.

5. As with any program, solid command support and emphasis up and down the chain of command is key to program success.

Access Control Operations

1. The access control operation is responsible for the continuous security and access control onto Fort Bragg. The Garrison Commander is the Executive agent for this mission, and develops plans and polices for the installation's security. The Provost Marshal Office is entrusted to supervise and execute the mission by utilizing contract guards. At the discretion of the command, soldiers may be required to augment the current contract guard force.

2. Under current TFPCON, these gates are manned as follows:

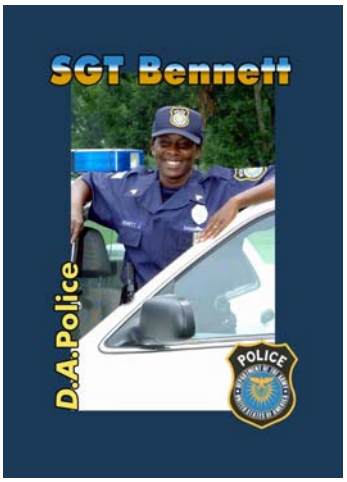
Location	**Hours/Days Open**	**Who Can Access**
Yadkin Road Gate	24 hours a day, 7 days a wk	All vehicles **except** commercial size vehicles
All American Freeway Zabitosky Exit	24 hours a day, 7 days a wk	All vehicles **except** commercial size vehicles
Bragg Boulevard at Randolph	24 hours a day, 7 days a wk	All vehicles **except** commercial size vehicles
Longstreet near Gruber	24 hours a day, 7 days a wk	All vehicles, **including** commercial size vehicles
Reilly Road Entrance at Canopy Lane	24 hours a day, 7 days a wk	Decal/temp pass holders only
Honeycutt at Murchison Road	24 hours a day, 7 days a wk	Decal/temp pass holders only
Bragg Boulevard at Knox – Main	24 hours a day, 7 days a wk	All vehicles, **including** commercial size vehicles; trucks directed to Truck Plaza.
		Truck Plaza: Commercial size vehicles
Bragg Boulevard at Knox – East (Materiel Mainten-ance entrance)	5 a.m. - 9 p.m. Mon-Fri	All vehicles, **including** commercial size vehicles; vehicles without decal/pass must first clear above ACP
Bragg Boulevard at Butner Road	5 a.m. - 9 p.m. Mon-Fri; 9 a.m. - 5 p.m. weekends/	Decal/temp pass holders only

Location	Hours/Days Open	Who Can Access
	holidays	
All American Freeway, Gruber Exit Northbound (that is, entering post)	5 a.m. - 9 p.m. Mon-Fri; **closed** weekends/holidays	Decal/temp pass holders only
All American Freeway, Gruber Exit Southbound (that is, exiting post)	CLOSED	N/A
All American Freeway Reilly Road Exit	5 a.m. - 9 p.m. Mon-Fri; **closed** weekends/holidays	Decal/temp pass holders only
Chicken Road at McRidge	5 a.m. - 9 p.m. Mon-Fri; **closed** weekends/holidays	Decal/temp pass holders only
Crossover – Bragg Boulevard at Honeycutt Road	24 hours a day, 7 days a week; used only as crossover between COSCOM and Main Post; **no access from Bragg Boulevard**	Any vehicle having a decal/temp pass, including commercial size vehicles
Crossover – Bragg Boulevard at Gruber	5 a.m. - 9 p.m. Mon-Fri; used only as crossover between COSCOM and Main Post; **no access from Bragg Boulevard**	Any vehicle having a decal/temp pass, including commercial size vehicles
Simmons Army Airfield	24 hours a day, 7 days a week, **for airfield entrance only**	All vehicles, **including** commercial size vehicles; vehicles without decal/temp pass must first clear Truck Plaza

Crime Prevention

1. The Fort Bragg Crime Prevention Section leads the Provost Marshal Office's fight to **prevent crime and educate the children** of the Fort Bragg Community in drug abuse prevention and safety. These soldiers normally conduct more than 130 Crime Prevention Briefs each year to unit commanders, soldiers, and family members. The Crime Prevention Section maintains the Fort Bragg Military Police statistical database, to help Fort Bragg bring down crime by watching for crime trends and using this information to develop future courses of action for the safety of soldiers and civilians on Fort Bragg. The Crime Prevention Section also provides the D.A.R.E. Program to over 6,000 students in seven elementary schools, one middle school, and one junior high. This section performs numerous McGruff appearances, including off-post appearances in conjunction with civilian law enforcement agencies.

2. The Crime Prevention Section offers your unit a variety of **classes and briefings.** Topics include home, vehicle, and personal safety and security; child safety; community watch; weapon safety; drunk-driving prevention; and holiday safety. These classes can be tailored for time and content to meet your specific needs. The Provost Marshal Office has also published a Crime Prevention Handbook for parents. The handbook includes information on personal, home, and automobile safety. Copies of the handbook are available at the Crime Prevention Office.



3. Every person has the ability to decrease the potential for becoming victimized. Recording serial numbers of property increases the chance that the property will eventually be recovered if it is stolen. You can help your soldiers in this effort by ensuring they complete and update periodically Fort Bragg Form 4986 (Personal Property Record) for their high value items and car stereo equipment. This will aid the investigators in locating and recovering stolen property and assist soldiers with insurance claims.

4. In an effort to reduce parking lot larcenies, soldiers are prohibited from storing TA-50 and valuable items in their POV IAW Fort Bragg Policy Letter #12.

5. Each year 6,000 school children on Fort Bragg will benefit from **D.A.R.E. (Drug Abuse Resistance Education)**, the highly acclaimed program that gives kids the skills they need to avoid involvement in drugs, gangs, or violence. D.A.R.E. is a police officer-led series of classroom lessons that teach children from 1st through 12th grade how to resist peer pressure and live productive drug- and violence-free lives. The program, which initially focused on elementary school children, has now been expanded to include middle school and high school programs.

6. **McGruff the Crime Dog** is available for appearances for children's programs, at your unit organizational days, housing area events, etc. McGruff is the national symbol of crime prevention and personal safety. He will hand out various gifts for the children.

7. **Bike rodeos** are conducted for housing areas, schools, and other groups who request them. A bike rodeo consists of a bicycle safety class and an obstacle/skills course which are geared toward youth ages 5-13. Bicycle registration and inspection are also conducted at the bike rodeo. The best time for bike rodeos is early spring through summer in conjunction with community activities. A two-week notice is needed.

8. **Operation Identification** is a valuable crime prevention tool. The section has an engraver for soldiers and their family members to use to engrave their high value items with a serial number or other information. This aids in the return of recovered items and helps in insurance claims. The engraver can be signed out from the office for a 24-hour period. Call ahead to check on its availability. Personal Property Record and instructions for listing personal property are at Appendix G.

Lost and Found

Misplaced your wallet or purse? Is your child's bicycle missing? Many found items get turned in to the Provost Marshal's Evidence & Property Office. Call 396-5566.

Criminal Investigation Command (CID)

1. The 10th MP Battalion (CID) (Abn) is located in Building 8-1221 on Randolph Street and is a separate agency from the 16th MP Brigade (Abn) and the Fort Bragg PMO. It provides independent support to all Army commanders in North Carolina, South Carolina, North Georgia, and two installations in Virginia. It also provides battlefield criminal investigative support to the XVIII Airborne Corps.

2. CID investigates felony offenses punishable by confinement for more than one year including property offenses with a value greater than $1,000, drug trafficking, and use of dangerous drugs. You should report criminal offenses to the Provost Marshal Office (6-0391), who will refer to CID when appropriate. A final CID report of investigation (ROI) will provide a full accounting of the facts and circumstances surrounding an investigation and will provide guidance for submission of a Commander's Report of Disciplinary or Administrative Action (DA Form 4833).

3. All drug offenses fall under the purview of CID. You must report positive urinalysis results to CID at 396-8777.

4. The Commander of the 10th MP Battalion provides personal briefings to incoming commanders upon request. For additional information contact CID at 6-6429/9511/8777, e-mail address: 10mpbn.dms@bragg.army.mil.

Do's and Don'ts

Do

- Report soldiers listed as AWOL to the Deserter Apprehension Section within 24 hours of an unauthorized absence.
- Remember to report when an AWOL soldier has returned to the unit (AR 190-9/AR 630-10).
- Retain the person receiving bomb threat on the scene so he/she can be interviewed.
- Treat every bomb threat and suspicious package as **REAL**.
- Ensure that positive urinalysis results are reported to the **Fort Bragg Drug Suppression Team** office at 396-6429/8777/9511.
- Ensure soldiers report to the PMO when notified to receive civil papers.
- Have confinement orders issued by SJA prior to unit personnel escorting pre/post trial prisoners to the MP station for detention.
- Complete DA Form 4833 (Commander's Report of Disciplinary or Administrative Action) and forward to the PMO Police Services. (Ensure that if the commander elects to take no action, the reason must be stated in the "Remarks" block of the DA Form 4833.)
- Report any loss of sensitive items to include Arms, Ammunition, and Explosives (AA&E) to the MP Desk Sergeant at 396-0391/0392/0393/0394 as soon as you discover them missing.
- Report all crimes immediately.
- Protect crime scenes. Post guards if necessary.
- Take advantage of the classes, briefings, and training offered by the PMO.
- Pick up your offenders within an hour.

Don't

- Let anyone (other than EOD) approach or touch suspected explosive devices.
- Allow civilian authorities and/or agencies serving warrants, civil summons, and repossessions actions to conduct business before coordinating with the PMO.
- Allow unit personnel to drive motor vehicles on PT routes during 0630-0745 hours Monday through Friday.
- Allow personnel to transport government weapons or sensitive items in privately owned vehicles without approval from the first O-5 in chain of command.
- Carry loaded privately owned firearms or handguns in POV.
- Store handguns or firearms in barracks area.
- Delay in reporting crimes. Critical evidence could be lost!
- Let anyone into a crime scene, even the victim.
- Touch anything inside the crime scene.

Appendix A
AWOL and Deserter Forms

COMMANDER'S REPORT OF INQUIRY/UNAUTHORIZED ABSENCE

For use of this form, see AR 630-10; the proponent agency is MILPERCEN.

1. NAME *(Last, first, middle)* EXAMPLE, John, Quick	2. RANK SPC	3. SSN 123-45-6789
4. ORGANIZATION B Co, 2/123 PIR	5. INITIAL DATE OF UNAUTHORIZED ABSENCE 20020605	

6. PHYSICAL DESCRIPTION

a. HEIGHT	b. WEIGHT	c. AGE	d. COLOR HAIR	e. COLOR EYES	f. GLASSES
5'9"	161	20	Brown	Blue	☐ YES ☒ NO

g. SCARS, IDENTIFYING MARKS, ETC.
None

7. DRIVER'S LICENSE NO. & VEHICLE ID
North Carolina Driver License# 123456; 1999 Ford Mustang, Red, VIN: 123F456789AB123

8. RELATIVES

NAME	ADDRESS	RELATIONSHIP
EXAMPLE, Jane P.	123 Main Street Any Town, NC 12345 (123) 456-7890	Mother
EXAMPLE, James T.	123 Main Street Any Town, NC 12345 (123) 456-7890	Father

9. COMPETENT WITNESSES AND CLOSE FRIENDS *(Indicate summary testimony, if given, in item 13)*

NAME	ADDRESS	SSN	GRADE

10. POSSIBLE CONTRIBUTING FACTORS CAUSING AWOL
☐ MARITAL STRIFE ☒ INDEBTEDNESS ☐ TROUBLE WITH SUPERIORS ☐ UNKNOWN
☒ OTHER *(Specify)* Illness of father

11. RECORD OF ANY EVIDENCE OF THE FOLLOWING ☐ MENTAL INSTABILITY ☐ INABILITY TO ADJUST TO MILITARY LIFE
☐ FOUL PLAY ☐ ALCOHOL ☐ DRUG USE ☒ INTENT NOT TO RETURN
☐ EVIDENCE OF SHIRKING IMPORTANT/HAZARDOUS DUTY ☐ DISSENT FROM FOREIGN POLICIES OF THE US
☐ OTHER *(Specify)*

12. PERTINENT EVIDENCE FOUND IN PERSONAL EFFECTS *(If none, so state)*
o Any Documents or pictures which may assist in apprehension efforts should be turned into the military police.

13. CONTINUATION/REMARKS *(If additional space is necessary, continue on reverse, specifying item no.)*
1. Date of birth: 19821028
2. Place of birth: Any Town, NC
3. Security Clearance: None
4. Aliases/Nicknames: None
5. Marital Status: Single
6. Race: White
7. Citizenship: U.S.
8. A check of local jails and hospitals was made to ensure that the soldier was not confined or admitted.
9. Possible locations of absentee: 123 Main Street, Any Town, NC 12345

14. AUTHENTICATION *(Signature, title, organization, and date)*
JOHN J. SNUFFY, CPT, IN, Commanding 20020605

DA FORM 4384, OCT 79 REPLACES DA FORM 4384-R, 1 JUL 75, WHICH IS OBSOLETE. USAPPC V1.00

UNIT FILE

Circle the appropriate copy designator

Copy 1 Copy 2 Copy 3 Copy 4

PERSONNEL ACTION

For use of this form, see AR 600-8-6 and DA PAM 600-8-21; the proponent agency is ODCSPER

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: Title 5, Section 3012; Title 10, USC; EO 9397.

PRINCIPAL PURPOSE: Used by soldier in accordance with DA PAM 600-8-21 when requesting a personnel action on his/her own behalf *(Section III)*.

ROUTINE USES: To initiate the processing of a personnel action being requested by the soldier.

DISCLOSURE: Voluntary. Failure to provide social security number may result in a delay or error in processing of the request for personnel action.

1. THRU *(Include ZIP Code)*	2. TO *(Include ZIP Code)*	3. FROM *(Include ZIP Code)*
Commander 2nd Battalion, 123 PIR Fort Bragg, NC 28310	Commander 28th PSB Fort Bragg, NC 28310	Commander B Company 2/123 PIR Fort Bragg, NC 28310

SECTION I - PERSONAL IDENTIFICATION

4. NAME *(Last, First, MI)*	5. GRADE OR RANK/PMOS/AOC	6. SOCIAL SECURITY NUMBER
EXAMPLE, John Q.	E-4/11B	123-45-6789

SECTION II - DUTY STATUS CHANGE *(AR 600-8-6)*

7. The above soldier's duty status is changed from Present for duty (PDY) to Absent without leave (AWOL) effective 630 hours, 5 June 2002

SECTION III - REQUEST FOR PERSONNEL ACTION

8. I request the following action: *(Check as appropriate)*

	Service School *(EM only)*		Special Forces Training/Assignment		Identification Card
	ROTC or Reserve Component Duty		On-the-Job Training *(EM only)*		Identification Tags
	Volunteering For Overseas Service		Retesting in Army Personnel Tests		Separate Rations
	Ranger Training		Reassignment Married Army Couples		Leave - Excess/Advance/Outside CONUS
	Reassignment Extreme Family Problems		Reclassification		Change of Name/SSN/DOB
	Exchange Reassignment *(EM only)*		Officer Candidate School		Other *(Specify)*
	Airborne Training		Asgmt of Pers with Exceptional Family Members		

9. SIGNATURE OF SOLDIER *(When required)*

10. DATE *(YYYYMMDD)*

SECTION IV - REMARKS *(Applies to Sections II, III, and V) (Continue on separate sheet)*

SECTION V - CERTIFICATION/APPROVAL/DISAPPROVAL

11. I certify that the duty status change *(Section II)* or that the request for personnel action *(Section III)* contained herein -

☐ HAS BEEN VERIFIED ☐ RECOMMEND APPROVAL ☐ RECOMMEND DISAPPROVAL ☒ IS APPROVED ☐ IS DISAPPROVED

12. COMMANDER/AUTHORIZED REPRESENTATIVE	13. SIGNATURE	14. DATE *(YYYYMMDD)*
JOHN J. SNUFFY, CPT, IN, Commanding		20020605

DA FORM 4187, JAN 2000 PREVIOUS EDITIONS ARE OBSOLETE USAPA V1.00

DEPARTMENT OF THE ARMY
Bravo Company, 2nd Battalion, 123d Parachute Infantry Regiment
28th Airborne Division
Fort Bragg, North Carolina 28310

123 Maine Street
Any Town, NC 12345

4 July 2002

Dear Mr. And Mrs. Example,

I regret to inform you that John Q. Example has been absent without leave from this unit since 5 June 2002. Your son's absence could result in a trial by court-martial with loss of pay and allowances which could mean that his dependants would lose all rights to receive allotments, medical care, commissary, and post exchange privileges and other military benefits. Continued absence could also result in confinement or dismissal with other than honorable or bad conduct discharge.

If you know where he is, please urge him to return immediately to military control at the nearest military installation in order to avoid serious consequences or prolonged unauthorized absence.

Rest assured that he will be given a fair hearing and the opportunity to present any information on his behalf.

Sincerely,

JOHN J. SNUFFY
CPT, IN
Commanding

Circle the appropriate copy designator

Copy 1 Copy 2 Copy 3 Copy 4

PERSONNEL ACTION

For use of this form, see AR 600-8-6 and DA PAM 600-8-21; the proponent agency is ODCSPER

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: Title 5, Section 3012; Title 10, USC; EO 9397.

PRINCIPAL PURPOSE: Used by soldier in accordance with DA PAM 600-8-21 when requesting a personnel action on his/her own behalf *(Section III)*.

ROUTINE USES: To initiate the processing of a personnel action being requested by the soldier.

DISCLOSURE: Voluntary. Failure to provide social security number may result in a delay or error in processing of the request for personnel action.

1. THRU *(Include ZIP Code)*	2. TO *(Include ZIP Code)*	3. FROM *(Include ZIP Code)*
Commander 2nd Battalion ,123 PIR Fort Bragg, NC 28310	Commander 28th PSB Fort Bragg, NC 28310	Commander B Company 2/123 PIR Fort Bragg, NC 28310

SECTION I - PERSONAL IDENTIFICATION

4. NAME *(Last, First, MI)*	5. GRADE OR RANK/PMOS/AOC	6. SOCIAL SECURITY NUMBER
EXAMPLE, John Q.	E-4/11B	123-45-6789

SECTION II - DUTY STATUS CHANGE *(AR 600-8-6)*

7. The above soldier's duty status is changed from Absent without leave (AWOL) to Dropped from rolls (DFR) effective 630 hours, 4 July 2002

SECTION III - REQUEST FOR PERSONNEL ACTION

8. I request the following action: *(Check as appropriate)*

	Service School *(EM only)*		Special Forces Training/Assignment		Identification Card
	ROTC or Reserve Component Duty		On-the-Job Training *(EM only)*		Identification Tags
	Volunteering For Oversea Service		Retesting in Army Personnel Tests		Separate Rations
	Ranger Training		Reassignment Married Army Couples		Leave - Excess/Advance/Outside CONUS
	Reassignment Extreme Family Problems		Reclassification		Change of Name/SSN/DOB
	Exchange Reassignment *(EM only)*		Officer Candidate School		Other *(Specify)*
	Airborne Training		Asgmt of Pers with Exceptional Family Members		

9. SIGNATURE OF SOLDIER *(When required)*

10. DATE *(YYYYMMDD)*

SECTION IV - REMARKS *(Applies to Sections II, III, and V)* *(Continue on separate sheet)*

o If the soldier is being dropped from the rolls for any reason other than 30 consective days of absence, please explain and provide justifying documentation.

SECTION V - CERTIFICATION/APPROVAL/DISAPPROVAL

11. I certify that the duty status change *(Section II)* or that the request for personnel action *(Section III)* contained herein -

☐ HAS BEEN VERIFIED ☐ RECOMMEND APPROVAL ☐ RECOMMEND DISAPPROVAL ☒ IS APPROVED ☐ IS DISAPPROVED

12. COMMANDER/AUTHORIZED REPRESENTATIVE	13. SIGNATURE	14. DATE *(YYYYMMDD)*
JOHN J. SNUFFY, CPT, IN, Commanding		20020704

DA FORM 4187, JAN 2000 PREVIOUS EDITIONS ARE OBSOLETE USAPA V1.00

DESERTER/ABSENTEE WANTED BY THE ARMED FORCES

1. DATE PREPARED *(YYYYMMDD)* 20020704

REPORT CONTROL SYMBOL DD-P&R(SA)1454

2. TO *(Local, State or Federal law enforcement authority as indicated by Military Deserter Information Point)*

XVIII Airborne Corps and Fort Bragg
Office of the Provost Marshal
Fort Bragg, North Carolina 28310

3. FROM *(Organization or activity and place from which absent. If unauthorized absence occurs in transit, list old and new unit in Remarks)*

Commander
B Company, 2ND Battalion 123RD PIR
Fort Bragg, North Carolina 28310

4. DISTRIBUTION
After the proper documentation has been reviewed by the XVIII ABN Corps PMO it will be stamped recieved.

5. ABSENTEE IDENTIFICATION

a. NAME *(Last, First, Middle Initial)*	b. GRADE/RANK/RATE	c. SEX
EXAMPLE, John Q.	E-4/SPC	M

d. RACE *(X one or more)*

- [ ] AMERICAN INDIAN/ ALASKA NATIVE
- [ ] ASIAN
- [ ] BLACK OR AFRICAN AMERICAN
- [ ] NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
- [X] WHITE
- [ ] DECLINE TO RESPOND

e. ETHNICITY *(X one)*

- [ ] HISPANIC OR LATINO
- [X] NOT HISPANIC OR LATINO
- [ ] DECLINE TO RESPOND

f. PLACE OF BIRTH *(City, State, Country)*	g. DATE OF BIRTH *(YYYYMMDD)*	h. HEIGHT	i. WEIGHT
Any Town, NC, USA	19821028	5'9"	161 lbs

j. EYE COLOR *(X one)*

- [ ] BLACK
- [ ] BLUE
- [ ] BROWN
- [ ] GREEN
- [ ] GRAY
- [ ] HAZEL
- [ ] VIOLET

k. HAIR COLOR *(X one)*

- [ ] AUBURN
- [ ] BLACK
- [ ] BLOND
- [ ] BROWN
- [ ] GRAY
- [ ] RED
- [ ] SILVER
- [ ] WHITE
- [ ] BALD

l. DIP CONTROL NUMBER	m. BRANCH OF SERVICE	n. SOCIAL SECURITY NO.	o. CITIZENSHIP	p. MARITAL STATUS
	Army	123-45-6789	USA	Single

q. MILITARY OCCUPATION
Infantryman/11B

r. CIVILIAN OCCUPATION
Cashier

s. PERMANENT RESIDENCE ADDRESS *(Include ZIP Code)*
123 Main Street
Any Town, NC 12345

6. CURRENT ENLISTMENT

a. DATE *(YYYYMMDD)*	b. PLACE *(City and State)*
19990812	Raligh, NC

7. ENTRY INTO CURRENT PERIOD OF SERVICE

a. DATE *(YYYYMMDD)*	b. PLACE *(City and State)*
20010917	Ft. Bragg, NC

8. ATTACH PHOTOGRAPH *(If available)*

9. TIME OF ABSENCE

a. DATE *(YYYYMMDD)*	b. HOUR
20020605	06:30

10. ADMINISTRATIVE DATE OF DESERTION *(YYYYMMDD)* 20020704

11. ESCAPED OR SENTENCED PRISONER *(X as applicable)*

- [ ] YES
- [X] NO

IF "YES," SPECIFY CHARGE

12. DISCHARGE STATUS *(X as applicable)*

	YES	NO
a. DISCHARGED	[ ]	[X]
b. SUSPENDED	[ ]	[X]

13. OPERATOR'S LICENSE

a. NUMBER	b. STATE	c. EXP. DATE *(YYYYMMDD)*
123456	NC	20031028

14. VEHICLE LICENSE

a. PLATE NO.	b. STATE	c. EXP. DATE *(YYYYMMDD)*	d. TYPE
ABC-123	NC	20021130	Passenger

15. VEHICLE

a. VEHICLE IDENTIFICATION NUMBER	b. YEAR	c. MAKE	d. MODEL	e. STYLE	f. COLOR
123F456789AB123	1999	Ford	Mustang	2DR	Red

16. RELATIVES AND/OR PERSONS KNOWN BY ABSENTEE *(If more space is needed, continue in Remarks or on a separate page, making reference to this item number.)*

a. NAME *(Last, First, Middle Initial)*	b. ADDRESS *(Include ZIP Code)*
(1) EXAMPLE, Jane P. (Mother)	123 Main Street, Any Town, NC 12345
(2) EXAMPLE, James T. (Father)	123 Main Street, Any Town, NC 12345
(3)	
(4)	
(5)	

DD FORM 553, NOV 2002 PREVIOUS EDITION IS OBSOLETE. Page 1 of 3 Pages

17. CERTIFICATION *(See Notes)*

The undersigned states: That he/she is a commissioned officer of the United States Army *(Military Department)*, presently assigned as the Commanding Officer, B Co, 2/123 PIR *(Unit from which the alleged deserter absented himself or herself)*, and in the performance of official duties imposed by Department of Defense Directive 1325.2 and AR 190-9 and AR 630-10 *(Regulations of the Service concerned which implement DOD Directive 1325.2, e.g. Army Regulations 190-9 and 630-10)*, he/she has conducted an investigation into the status of Example, John Q. PVT *(Name and rank of alleged deserter)*, a member of the United States Armed Forces serving on active duty with B Co, 2/123 PIR *(Unit and Service from which the alleged deserter absented himself or herself)*, by questioning his/her unit cohorts; by examining and verifying the field service records of said service member which reflect his/her duty status; by requesting the member's next of kin to urge his/her voluntary return to military control if they are aware of his/her whereabouts; by inquiring to the fullest extent possible into the feasibility of other explanations for the member's absence, to include sickness, injury, hospitalization, and confinement by civil law enforcement officials; and officially ordered diversion from his/her unit of assignment by querying the member's losing unit (and en route temporary duty unit), the appropriate career management division, the servicing replacement organization, and the servicing Military Personnel and Transportation Assistance Office (and *(See Note 1)* _____).

That based on the aforesaid investigation, the undersigned has personal knowledge that, on or about 20020605 *(Date - YYYYMMDD)*, Example, John Q. PVT *(Name and rank of alleged deserter)*, did, without authority and with intent to remain away therefrom permanently, absent himself/herself from his/her unit/organization/place of duty, to wit: *(See item 3 above)* located at *(See item 3)* in violation of Section 885, Title 10, United States Code and he/she has remained continuously so absent until 20020704 *(Date this statement is executed - YYYYMMDD)*. I state under penalty of perjury (under the laws of the United States of America *(See Note 2)* that the foregoing is true and correct. Executed on 20020704 *(Date - YYYYMMDD)*.

NOTES:
1. For use only when a servicemember fails to report to a gaining unit of assignment during a permanent change of station.
2. For use only when statement is executed outside the United States, its territories, possessions and commonwealths.

18. COMMANDING OFFICER

a. TYPED NAME *(Last, First, Middle Initial)*	b. RANK	c. TITLE	
SNUFFY, John, J.	O-3	Company Commander	
d. ORGANIZATION AND INSTALLATION	e. SIGNATURE *(All copies)*		f. DATE SIGNED *(YYYYMMDD)*
B Co, 2/123			20020704

19. REMARKS *(List peculiar habits and traits of character; unusual mannerisms and speech; peculiarities in appearance; clothing worn; aliases (names); marks and scars; tattoos; facial characteristics; complexion, posture; build, other SSN's used by individual; or other data that may assist in identification.*

The following is required to be included in this area:

o Suspected reason(s) for absence.

o Information on any pending investigations.

o Previous non-judicial punishment information.

o Information on pending UCMJ action at the time of absence.

o Additional information on the current whereabouts of the absentee.

o For additional supporting documentation enter the phrase "see attached sheet".

Example:
1. Service Member posibly left the unit due to indebtedness and illness of Father.
2. Service Member was not pending any investigations.
3. Service Member has no previous non-judicial punishment.
4. Service Member had no UCMJ action pending at the time of absence.
5. Service Member may be living with relatives in Any Town, NC.

INFORMATION

1. AUTHORITY TO APPREHEND.

a. Any civil officer having the authority to apprehend offenders under the laws of the United States, or of a State, territory, commonwealth, possession, or the District of Columbia may summarily apprehend deserters from the Armed Forces of the United States and deliver them into custody of military officials. Receipt of this form and a corresponding entry in the FBI's NCIC Wanted Person File, or oral notification from military officials or Federal law enforcement officials that the person has been declared a deserter and that his/her return to military control is desired, is authority for apprehension.

b. Civil authorities may apprehend absentees (AWOL's) when requested to do so by military authorities.

2. PAYMENT OF REWARD OR REIMBURSEMENT FOR EXPENSES.

a. Rewards. Receipt of this form, or oral or written notification from military authorities or Federal law enforcement officials, prior to apprehension of the individual, that the person is an absentee and that his/her return to military control is desired will be considered as an offer of reward. Persons or agency representatives (except salaried officers or employees of the Federal Government or servicemembers) apprehending or delivering absentees to military control are authorized:

(1) Payment for apprehension and detention of absentees until military authorities assume custody; or

(2) Payment for apprehension and delivery of absentees to a military installation.

b. Reimbursement for Expenses. Reimbursement may be made for actual expenses incurred when conditions for payment of a reward cannot be met. If two or more persons perform these services, payment will be made jointly or severally, but total payment to all may not exceed prescribed limitations.

c. Payment. Payment will be made to the person or agency representative actually making arrest and detention or delivery by the disbursing officer servicing the military facility to which the absentee is delivered and will be in full satisfaction of all expenses of apprehending, keeping and delivering the absentee. Payment may be made whether the absentee surrenders or is apprehended. Payment will not be made for information leading to apprehension, nor for apprehension not followed by return to military control. Both reward and reimbursement may not be paid for the same apprehension and detention or delivery.

3. INDIVIDUAL CLAIMS HE/SHE IS NOT ABSENT WITHOUT AUTHORITY.

When a detained individual claims that he/she is not absent without leave and does not have the papers to prove his/her claim, the apprehending person or agency representative should communicate directly by the most rapid means available, with the nearest military installation manned by active duty personnel. When necessary, communicate directly (telephone or telegraph) with the Deserter Information Point of the military service concerned.

a. US Army:	USAEREC, United States Army Deserter Information Point (UDADIP) 8899 East 56th Street Indianapolis, IN 46249-5301
Telephone collect:	Area Code (317) 510-3711
b. US Navy:	Navy Absentee Collection and Information Center (NACIC) 2834 Greenbay Road North Chicago, IL 60064
Telephone collect:	Area Code (847) 688-2106 (or toll free: 1-800-423-7633)
c. US Marine Corps:	Commandant, US Marine Corps Code POS-40 2 Navy Annex Washington, DC 20380-1775
Telephone collect:	Area Code (703) 614-3248/3376
d. US Air Force:	Headquarters AF Personnel Center (DPWCM) 550 C Street West, Suite 14 Randolph AFB, TX 78150-4716
Telephone collect:	Area Code (210) 566-3752 (or toll free: 1-800-531-5501)

Appendix B
Commander's Report of Disciplinary or Administrative Action

COMMANDER'S REPORT OF DISCIPLINARY OR ADMINISTRATIVE ACTION
For use of this form, see AR 190-45; the proponent agency is CDCSOPS

SUSPENSE DATE *(YYYYMMDD)*

PRIVACY ACT STATEMENT

AUTHORITY: Title 10 USC Section 301; Title 5 USC Section 2951; E.O. 9397 dated November 22, 1943 *(SSN)*.
PRINCIPAL PURPOSE: To provide commanders and law enforcement officials with means by which information may be accurately identified.
ROUTINE USES: Your social security number is used as an additional/alternate means of identification to facilitate filing and retrieval.
DISCLOSURE: Disclosure of your social security number is voluntary.

1. THRU	2. TO	3. FROM

4. USACRC CONTROL NUMBER	5. MP REPORT NUMBER	6. SUB INSTALLATION IDENTIFIER

To be completed by the commander or supervisor of the subject identified below and in corresponding MP/CID report. Check all applicable blocks. Briefly explain circumstances not covered by blocks. For multiple offenses resulting in more than one type of action taken or action taken for offenses not listed in the report, explain in block 15, Remarks, which offenses apply to blocks checked and action taken for other offenses. Retain last copy and return all others to addressee indicated in "TO" block on completion of final action.

7. NAME OF SUBJECT *(Last, First, MI)*	8. GRADE	9. SSN	10. DATE OF BIRTH *(YYYYMMDD)*

11a. OFFENSE(S)	11b. DATE OF OFFENSE(S)

12. ACTION TAKEN

☐ a. * NONE ☐ (1) INSUFFICIENT EVIDENCE ☐ (2) OTHER *(Explain in Remarks)*

* Subject was advised that although no action was taken, the report would be retained in Army records and that requests for amendment, correction, or expungement may be submitted IAW AR 190-45 *(MP Reports)* or AR 195-2 *(CID Reports)*.

☐ b. ADMINISTRATIVE

	REFERRED TO *(Check appropriate blocks)*	DATE REFERRED *(YYYYMMDD)*	DATE RESPONDED *(YYYYMMDD)*
☐	F = FAMILY ADVOCACY		
☐	D = DRUG/ALCOHOL ABUSE		
☐	S = SPECIAL REFERRAL		
☐	E = EQUAL OPPORTUNITY		
☐	L = LEGAL OFFICE		
☐	M = MENTAL HEALTH		
☐	R = RELIEF AGENCY		

☐ c. NONJUDICIAL *(Article 15, UCMJ)*
☐ COMPANY GRADE ☐ FIELD GRADE ☐ SUMMARIZED
☐ GCM AUTHORITY ☐ GENERAL OFFICER

☐ d. JUDICIAL *(If subject was tried by court-martial attach a copy of the court-martial order giving findings and sentences.)*
☐ SUMMARY COURT MARTIAL ☐ GENERAL COURT-MARTIAL
☐ SPECIAL COURT-MARTIAL ☐ CIVIL COURT

13. JUDICIAL FINDINGS
☐ GUILTY ☐ DISMISSED
☐ NOT GUILTY ☐ OTHER *(For example, guilty of a lesser included offense. Explain in Remarks.)*

14. RESULTANT SENTENCES, PUNISHMENTS, OR ADMINISTRATIVE ACTION
☐ a. REPRIMAND ☐ b. ADMONITION ☐ (1) ORAL ☐ (2) IN WRITING
☐ c. DETENTION ☐ d. FORFEITURE ☐ e. FINED $_____ / _____ MONTHS
☐ f. REDUCED FROM _____ TO _____ ☐ g. EXTRA DUTY FOR _____ DAYS ☐ h. RESTRICTED FOR _____ DAYS
☐ i. CORRECTIONAL CUSTODY FOR _____ DAYS ☐ j. CONFINED _____ YEARS _____ MONTHS
☐ k. PUNITIVE DISCHARGE ADJUDGED TYPE: _____
☐ l. ADMINISTRATIVE DISCHARGE _____ EFFECTIVE DATE _____
☐ m. OTHER *(For example, suspension of driving privileges. Explain in Remarks.)*

DA FORM 4833, DEC 1998 DA FORM 4833, JUN 80, IS OBSOLETE

15. REMARKS	
16a. TYPED NAME AND GRADE OF COMMANDING OFFICER	
16b. SIGNATURE	16c. DATE OF REPORT *(YYYYMMDD)*

PAGE 2, DA FORM 4833, DEC 1998

Appendix C
Bomb Threat Checklist

BOMB THREAT CHECKLIST

FB Reg 190-8

1. Remain calm.
2. Signal for someone to call the military police (MPs) at 396-0391/0392/0393 or 911.
3. Get the following information:
   a. Exact time of call _____ .
   b. Exact words of caller _____
_____

4. Questions to ask:
   a. When is the bomb going to explode? _____
   b. Where is the bomb? _____
   c. What does it look like? _____
   d. What kind of bomb is it? _____
   e. What will cause it to explode? _____
   f. Did you place the bomb? _____
   g. Why? _____
   h. Where are you calling from? _____
   i. What is your address? _____
   j. What is your name? _____
5. Caller's voice (Circle one):

Calm	Disguised	Nasal	Angry	Broken
Stutter	Slow	Sincere	Lisp	Rapid
Giggling	Deep	Crying	Squeaky	Excited
Stressed	Accent	Loud	Slurred	Normal

If the voice is familiar, who did it sound like? _____

Were there any background noises? _____

Remarks: _____

Person receiving call _____

Telephone number call received at _____

Date _____

6. Trace the last call you received so law enforcement may identify bomb threat callers and take action.
   - After receiving a call, hang up. Don't make any calls on this line until you have traced the call.
   - Pick up the telephone hand set on the <u>same</u> telephone line the call was received on and listen for dial tone and press 1277.
   - Listen for the announcement and follow the instructions.
   - This will print out the telephone information at a Fort Bragg telephone switch location. It will be provided only to law enforcement.
   - Report the date and time you used Call Trace to the Military Police Desk at 396-0391/0392/0393 and the nature of the call.
7. If no one else has already, call the MP and notify your chain of command.

FB FORM 1168-E, AUG 02 (AFZA-PS) PREVIOUS EDITION IS OBSOLETE. V 2.2

Appendix D
Training Offered by the Provost Marshal Office

NOTE: Some training is restricted to specified persons. When the term "command group" is specified, it refers to the unit Commander, Command Sergeant Major or First Sergeant, and subordinate commanders, staff, platoon leaders, first sergeants, and/or platoon sergeants, as deemed necessary by the requesting command.

Armed Forces Disciplinary Board (Off-Limits Establishments) I

SCOPE: To educate soldiers in general procedures used in placing establishments off-limits, inform them of establishments currently off-limits, and familiarize them with measures used for legal enforcement of the off-limits list.

LENGTH: Minimum 15 minutes, maximum 45 minutes

MATERIALS NEEDED: Computer and Proxima

TRAINER SECTION: Military Police Investigations

Armed Forces Disciplinary Board (Off-Limits Establishments) II

* RESTRICTED TO COMMAND GROUPS BN LEVEL AND HIGHER *
(See note at top)

SCOPE: In-depth education for commanders covering the procedures used in placing establishments off limits, AFDCB proceedings, applicable laws and regulations, and actions available to the commander for unit-level enforcement of the off-limits list.

LENGTH: Minimum 45 minutes, maximum 90 minutes

MATERIALS NEEDED: Computer and Proxima

TRAINER SECTION: Military Police Investigations

Bike Rodeo

SCOPE: Teaches children of all ages about bicycle safety and the importance of following the law while riding a bike. Provides an obstacle course for children to practice riding skills and engraves the child's name on their bike to prevent theft. Bike helmets are checked for appropriate fit.

LENGTH: Minimum 1 hour, maximum as requested

MATERIALS NEEDED: Children need to bring their bicycles and helmets

TRAINER SECTION: Crime Prevention Section

Crime Prevention I

SCOPE: Educates soldiers and leaders on installation policies and procedures that cover larcenies of personal property. Teaches soldiers basic preventive measures they can use to avoid being a victim of larceny. Focuses primarily on larcenies in barracks and privately owned vehicle break-ins.

LENGTH: Minimum 15 minutes, maximum 45 minutes

MATERIALS NEEDED: None

TRAINER SECTION: Military Police Investigations

Crime Prevention II

SCOPE: Educates soldiers, leaders, and family members on preventive measures that can be employed to avoid being victims of larceny. This brief focuses primarily on enhancing the security and safety of on and off-post housing.

LENGTH: Minimum 20 minutes, maximum 45 minutes

MATERIALS NEEDED: None

TRAINER SECTION: Crime Prevention Section

Deployment Brief for Families

SCOPE: Educates military families on precautions to take to prevent becoming victims of crime while military sponsors are away on deployment.

LENGTH: Minimum 15 minutes, maximum 30 minutes

MATERIALS NEEDED: None

TRAINER SECTION: Crime Prevention Section

Drug Abuse Resistance Education (D.A.R.E.)

SCOPE: The Fort Bragg D.A.R.E. Team makes special appearances outside of Fort Bragg schools upon request. The team gives drug awareness presentations to school-age children, encompassing resistance to violence and other social dangers. Due to normal school schedules, availability is limited and early scheduling is recommended.

LENGTH: Minimum 45 minutes, maximum 1 hour.

MATERIALS NEEDED: None

TRAINER SECTION: D.A.R.E.

DUI Prevention/Statistics/Anatomy of a DUI

SCOPE: To educate soldiers of all ranks on what happens during a DUI stop, the steps involved in a DUI stop, and the repercussions of being charged with a DUI. This is a great class for Safety Days or right before holidays. Class size can range from platoon to brigade-sized elements. Soldiers can experience balance and vision impairment that replicates alcohol impairment by wearing fatal vision goggles. Controlled drinking experiments may also be conducted.

LENGTH: Minimum 45 minutes, maximum 2 hours

MATERIALS NEEDED: Computer and Proxima, Television and VCR, alcoholic beverages as needed (if requesting controlled drinking experiments)

TRAINER SECTION: Military Police Traffic Accident Investigations

---

Eddie Eagle Gun Safety

SCOPE: Educates children on weapon safety and teaches then what to do in different situations in which they could find or observe a gun or weapon.

LENGTH: Minimum 10 minutes, maximum 30 minutes (age appropriate)

MATERIALS NEEDED: None

TRAINER SECTION: Crime Prevention Section

Fingerprinting

* RESTRICTED TO S-2 PERSONNEL AT BN LEVEL AND HIGHER *
(See note at top)

SCOPE: Teaches S-2 personnel how to complete and put a person's fingerprints on the Applicant (blue) Fingerprint Card.

LENGTH: Minimum 15 minutes, maximum 30 minutes

MATERIALS NEEDED: Applicant Fingerprint Cards for practical exercise (unit must provide)

TRAINER SECTION: Military Police Investigations

Holiday Safety Brief

SCOPE: Educates soldiers and their families on the specific dangers present during the holidays. The brief gives tips on how to keep safe during holiday seasons.

LENGTH: Minimum 15 minutes, maximum 40 minutes

MATERIALS NEEDED: None

TRAINER SECTION: Crime Prevention Section

Ident-a-Kid Fingerprinting

SCOPE: Fingerprints children of all ages on a special identification card that also has personal data for the child. These cards are for parents to keep in their child's personal records.

LENGTH: Approximately 5 minutes per child

MATERIALS NEEDED: Table and chairs. Ident-a-Kid cards are provided by Crime Prevention Section.

TRAINER SECTION: Crime Prevention Section

Leaders' Domestic Violence Awareness Training (TO BE AVAILABLE SOON)

SCOPE: To educate leaders on identifying possible domestic violence victims and/or abusers within their units by introducing them to characteristics of victims and abusers

and how soldiers who are involved with domestic violence may act and treat others in the workplace. Also educates leaders on resources available to get help for victims and abusers at the unit level, before law enforcement intervention. Recommended for leaders at all levels.

LENGTH: Minimum 1 hour, maximum 2 hours

MATERIALS NEEDED: Computer and Proxima, Television and VCR

TRAINER SECTION: Military Police Investigations

McGruff the Crime Dog Appearance

SCOPE: McGruff helps educate children and adults on Crime Prevention. A Military Police Soldier accompanies McGruff and also offers children and parents helpful tips about safety and preventing crime. The McGruff team provides small handouts that help to educate the community.

LENGTH: Minimum 15 minutes, maximum as requested

MATERIALS NEEDED: None

TRAINER SECTION: Crime Prevention Section

Recognizing and Preventing Gang and Extremist Organization Activity I

SCOPE: To educate soldiers on current local gang and extremist organization trends, how to recognize if they are being targeted for recruitment, and the regulations governing membership in such activities.

LENGTH: Minimum 30 minutes, maximum 90 minutes

MATERIALS NEEDED: Computer and Proxima

TRAINER SECTION: Military Police Investigations

Recognizing and Preventing Gang and Extremist Organization Activity II

* RESTRICTED TO COMMAND GROUPS COMPANY LEVEL AND HIGHER *
(See note at top)

SCOPE: To educate officers and unit leadership on current local gang and extremist organization trends, how to recognize if their soldiers are being targeted for recruitment

or are current members, with emphasized instruction on the command policies and regulations governing membership and the legal issues and actions available to commanders of identified members.

LENGTH: Minimum 30 minutes, maximum 90 minutes

MATERIALS NEEDED: Computer and Proxima

TRAINER SECTION: Military Police Investigations

Vehicle Registration Entitlements and Procedures

SCOPE: To explain to business center directors, brigade commanders, tenant activity commanders, and their staff, the procedures by which they may sponsor certain entities doing business with Fort Bragg for temporary vehicle passes. The briefing will also familiarize them with overall entitlements and requirements for Fort Bragg vehicle registration. Tailored presentations for other specific target audiences (battalion and above staff, newly mobilized units, etc.) can also be arranged upon request.

LENGTH: Approximately 1 hour to 1 hour 15 minutes

MATERIALS NEEDED: None (handouts provided)

TRAINER SECTION: Office of the Provost Marshal

Timeline/Point of Contact:

1. **The completed Unit Training Request Form should be submitted to PMO Operations no later than 14 days prior to training**. Failure to submit by this deadline may result in trainer unavailability and subsequent rescheduling of requested training.

2. If possible, units should notify PMO Operations of their intent to request training as early as possible. This aids in successful scheduling of desired training.

3. PMO Operations is located inside the PMO (MP Station), Building AT-3275, on Butner Road. Point of contact is the PM Operations NCO at 396-4401.

General Instructions:

1. Type or print **all** requested information on the form. Lines 5 (topic of training) and 6 (equipment available) are completed by hand after printing. Sign the completed form, and deliver to the PMO Operations office as described above.

2. Only the Commanding Officer or First Sergeant can sign the request form.

3. A representative from the section that will conduct your training will contact you to confirm schedule lock-in and discuss any details.

4. Some training requires the use of certain equipment identified on the class list as MATERIALS NEEDED. The unit being trained must provide these items in order to receive the full benefit of the training. Computers, when specified, must have Power Point installed. If there are any concerns with equipment requirements, please address them to the training section representative when they contact you.

These instructions do not need to be submitted with the form.

Request Date:

1. Unit to be trained:

2. Location (building #, room #, cross streets):

3. Training date/start and end times:

4. Approximate number of soldiers to be trained:

5. Topic of training (select only one… use a separate request for additional classes):
   Note: Titles marked with * are restricted to certain trainees. See class list for details.

   - ❑ Armed Forces Disciplinary Board (Off-Limits Establishments) I
   - ❑ Armed Forces Disciplinary Board (Off-Limits Establishments) II *
   - ❑ Bike Rodeo
   - ❑ Crime Prevention I
   - ❑ Crime Prevention II
   - ❑ Deployment Brief for Families
   - ❑ Drug Abuse Resistance Education (D.A.R.E.)
   - ❑ DUI Prevention/Statistics/Anatomy of a DUI
   - ❑ Eddie Eagle Gun Safety
   - ❑ Fingerprinting *
   - ❑ Holiday Safety Brief
   - ❑ Ident-a-Kid Fingerprinting
   - ❑ Leaders' Domestic Violence Awareness Training – COMING SOON
   - ❑ McGruff the Crime Dog Appearance
   - ❑ Recognizing and Preventing Gang and Extremist Organization Activity I
   - ❑ Recognizing and Preventing Gang and Extremist Organization Activity II *
   - ❑ Vehicle Registration Entitlements and Procedures

6. Equipment Available (Circle all available that apply to requested class):

   Computer Proxima Table & Chairs Television VCR

7. Unit Point of Contact (name, phone number, e-mail):

8. Requesting Authority:

[Type Commander's
Signature block]
Commanding

Appendix E
Application for Authority to Purchase a Firearm

APPLICATION FOR AUTHORITY TO PURCHASE A FIREARM

(FB Reg 190-12)

DATA REQUIRED BY THE PRIVACY ACT OF 1974 (5 U.S.C. 552a)

TITLE OF FORM: Application for Authority to Purchase a Firearm. AUTHORITY: Title 5, U.S.C. Section 301.
PRINCIPAL PURPOSE: To provide information on individuals requesting authority to purchase a firearm.
ROUTINE USE: Local military police records check. MANDATORY OR VOLUNTARY DISCLOSURE: Voluntary.
Authority to purchase a firearm will be withheld from individuals who do not provide information.

SECTION I. INSTRUCTIONS

1. If you are purchasing a rifle or shotgun, you must complete Sections II and III prior to presenting the form to the Provost Marshal Police Services Section for completion of Section IV. Completion of Section IV authorizes you to purchase a rifle or shotgun if you otherwise are in compliance with all applicable local, state and federal regulations.

2. If you are purchasing a handgun, you must complete Sections II and III prior to presenting the form to the Provost Marshal Police Services Section for completion of Section IV. Once Sections II, III, and IV are completed, bring the form to your County Sheriff's Department for completion of Section V to receive a Pistol Permit Application. A Pistol Permit authorizes you to purchase a handgun if you otherwise are in compliance with all applicable local, state and federal regulations.

SECTION II. APPLICANT INFORMATION

Last Name, First Name, MI _____ SSN _____

Place of Birth (City, County, and State) _____ Date of Birth _____

Residence Address _____

Rank _____ Unit _____

1. I am applying for authorization to purchase a handgun_____/shotgun ____/rifle ___(mark one). I will store this weapon at my unit arms room____ /on post quarters____ /off post residence ____(mark one).
2. I understand that this authorization does not give me the right to carry a weapon in violation of North Carolina General Statute 14-169 or military regulations.
3. I am not a fugitive from justice. I never have been convicted of an offense punishable by one year or more confinement, nor am I under indictment for such an offense.

SECTION III. COMMANDER RECOMMENDATION

_____ Recommend Approval _____ Recommend Disapproval Date _____

Printed Name of Unit Commander _____ Phone Number _____

Rank _____ Organization _____ Signature _____

SECTION IV. PROVOST MARSHAL APPROVAL

_____ Approved _____ Disapproved Date _____

Stamp and Signature of Provost Marshal/Authorized Representative

SECTION V. SHERIFF'S DEPARTMENT APPROVAL

Signature of County Sheriff's Department Official

Permit Number _____ Fee Paid _____

FB FORM 1380-E, MAY 01 (AFZA-PM) **PREVIOUS EDITION IS OBSOLETE.**

Appendix F
Commander's Statement of Understanding for Dog Team Support

DEPARTMENT OF THE ARMY
42D MILITARY POLICE DETACHMENT
FORT BRAGG, NORTH CAROLINA 28310-5000

AFZA-PM-OK 5 March 2002

MEMORANDUM FOR All Unit Commander's, Ft. Bragg, N.C. 28310-5000

SUBJECT: Statement of understanding for Military Dog Team support on unit health and welfare inspections.

1. I have read the Kennelmaster's Military Dog team support memorandum on unit health and welfare inspection.

2. I have been given a demonstration on detection and I am satisfied with the dog's capabilities as a fully qualified and reliable Narcotic Detector Dog. Further I understand the dog's response may provide sufficient probable cause to pursue a detailed search of a given area within my command.

3. I understand that if a urinalysis is collected I will inform the Kennelmaster at 396-9015/7187 of the results. And this information is utilized in the completion of the dog's records IAW AR 190-12 as part of its performance record. This information will not identify individual in question.

4. I acknowledge that this certification demonstration is only valid for this inspection. In order to be kept informed on the dog(s) reliability, I will be updated on the dog(s) performance each time a request for a Health and Welfare inspection is requested. And that the dog(s) and handler(s) may not be the same each time.

5. I acknowledge that I have received a briefing by _____, a qualified Narcotic Detector Dog Handler concerning the qualifications of the dog(s) IAW AR 21-10, Interim Change #104, and DA PAM 190-12, paragraph 2-34.

_____

_____

_____

Appendix G
Personal Property Record and Instructions

PERSONAL PROPERTY RECORD	PAGE NO.	NO. OF PAGES	DATE OF PREPARATION

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY: Title 10, USC 3012 and 5 USC 301

PRINCIPAL PURPOSE: To record identifying data of individual personal property.

ROUTINE USES: Upon the reporting of a loss by the individual, information may be used to assist in the recovery and return of the personal property. Information can also assist in adjudication of claims against the Government for loss or damage to personal property.

MANDATORY OR VOLUNTARY DISCLOSURE AND EFFECT ON INDIVIDUAL NOT PROVIDING INFORMATION: Disclosure of information is voluntary. Failure to provide information will have no adverse effect on the individual.

TYPED OR PRINTED NAME OF OWNER *(Last - First - MI)*	SOCIAL SECURITY NO.	SIGNATURE OF OWNER

REMEMBER --
1. If your property does not have a serial number, mark it by using the first initial of your last name followed by the last four digits of your social security number.
2. Use this form to record all personal property with a value of more than $50.00
3. Keep this record of high value property in a safe place. An updated copy should also be kept on unit file.

ITEM NO.	NAME OF ITEM	QTY	BRAND NAME, MODEL OR STYLE, OTHER DESCRIPTION	SERIAL NO. OR MARKING	DATE ACQUIRED *(If known)*	VALUE	NAME, RANK, SIGNATURE OF INDIVIDUAL VERIFYING OR PROPERTY AND DATE

FB FORM 4986-E, OCT 02 (AFZA-PS) **V 2.2**

Instructions for Using FB Form 4986-E (Personal Property Record)

FB FM 4986-E replaces the obsolete DA FM 4986. It can be downloaded from Dragonnet and Bragg_info for use, and is reproducible to maximize efficiency.

NOTE: All data on this form must be clear and legible. Illegible information may have adverse effects on investigations and/or reimbursement claims.

a. Instructions for heading:

1. Enter the appropriate page number data at the top.
2. The Date of Preparation block should be filled in with pencil and changed to the current date each time the form is updated.
3. Type or print the property owner's name and Social Security Number in the appropriate blocks.
4. The owner needs to sign the form only once in the signature block (not on updates).

b. Instructions for entering property information:

1.Item No.: This block should enumerate each item listed, in order, starting at 1 (i.e. 1,2,3,4…). This enables easy referencing to the list.

2. Name of item: Enter a short, general description, e.g., television, computer, DVD player, game console, etc.

3. Qty: Enter total quantity of the item, used primarily for CDs, DVDs, video games, etc.

4. Brand name, model or style, other description: This data should match any data plate(s) on the item. Brand name is the manufacturer, e.g., Sony, Panasonic, Compaq, Hewlett Packard, etc. Model information may be a name, number, letter, or combination thereof, and can be found on data plate(s), instruction manuals, purchase receipts, software, and packaging. If no model information is found, enter a brief description that identifies the item separately from other like items. For example, laser disks have no model number, but a single line item's style would be one of the following: CD, CD-R, CD-RW, CD-ROM, DVD, DVD-R, DVD-ROM, PS game, PS2 game, GameCube game, Xbox game, or Dreamcast game. This example should be used for all other items that do not have specific model numbers. Lastly, enter a short description that further identifies the item, such as color, size, capacity, operating speed, titles, etc.

5. Serial No. or Marking: Enter the serial number found on a data plate affixed to the item. If there is no data plate or the serial number is otherwise unavailable, the item should be permanently marked (being careful not to inhibit operation of item) with the owner's first initial of last name and SSN's last four. For example: Joe Snuffy, SSN 123-45-6789, should mark his DVD collection with a marker on the disk labels with "S6789."

6. Date Acquired: This date should match purchase receipts as closely as possible.

7. Value: Enter the purchase price of the item. If the quantity is more than one, enter the total value of the entire quantity, e.g., for a line item of quantity 20 CD's valuing $10.00 each, enter $200.00 (20 x $10.00).

8. Name, rank, signature of individual verifying property and date: The verifying NCO/officer should enter a short signature block line and date, then sign to indicate they have verified the recorded property is in the possession of the owner and is described accurately in all previous blocks.

c. General guidelines:

1. This form is used for all personal property with a value of more than $50.00 that is stored in barracks, quarters, and privately owned vehicles. Separate forms should be marked and used for each applicable location.
2. Leaders should ensure this form is completed as part of new soldier reception and in-processing.
3. Updating is at unit discretion, but should be done at least quarterly and immediately following major purchases by applicable soldiers.
4. The property owner should retain the original of this form in a safe place. A safe place is defined in this instance as away from the property described on the form and not in the open.
5. A copy of the completed form should be kept in soldier or unit files to safeguard against loss of the original.

Appendix H
References/Internet Links to Forms and Policies

PMO Web Site – Current Copies of Most Pubs, Policies, Forms, Other Info

An easy way to navigate to the above site is to go to the Fort Bragg Home Page at www.bragg.army.mil. Click on the soldier to enter. Then look along the right under "Quick info," and click on "Provost Marshal."

Army Regulations

AR 190-5	Motor Vehicle Traffic Supervision
AR 190-9	Military Absentee and Deserter Apprehension Program
AR 190-11	Physical Security of Arms, Ammunition and Explosives
AR 190-12	Military Working Dogs
AR 190-13	The Army Physical Security Program
AR 190-24	Armed Forces Disciplinary Control Boards and Off-Post Military Enforcement
AR 190-30	Military Police Investigations
AR 190-40	Serious Incident Reports
AR 190-45	Law Enforcement Reporting
AR 190-47	The US Army Correctional System
AR 190-51	Security of Army Property at Unit Level
AR 195-2	Criminal Investigations Division
AR 383-55	Prevention of Motor Vehicle Accidents
AR 600-20	Army Command Policy
AR 608-1	Army Community Service Program
AR 608-18	Army Family Advocacy Program

Fort Bragg Regulations

FB Reg 190-5	Military Police Traffic Regulation
FB Reg 190-8	Bomb Threats
FB Reg 190-9	Fort Bragg Juvenile Justice System
FB Reg 190-11	Joint Services Interior Intrusion Detection System and Commercial Intrusion Detection Systems
FB Reg 190-12	Weapons and Ammunition Control and Prohibited Items
FB Reg 600-2	Installation Dress Code

XVIII Airborne Corps and Fort Bragg Master Policy Letters

Policy # 12	Storage of TA-50 and Valuable Items in POVs

Policy # 18	High-Risk Drivers and Traffic Safety
Policy # 19	Removal of Abandoned Vehicles from Fort Bragg
Policy # 45	Fort Bragg Parking Lots Off Limits During the Hours of Darkness
Policy # 50	Security and Accountability Procedures for Night Vision Devices
Policy # 78	Extremist Organizations and Activities
Policy # 80	Mandatory Family Violence Reporting

Field Manuals

FM 19-10	Military Police Operations
FM 19-30	Physical Security

DA Pams

DA Pam 190-31	Crime Prevention Handbook